

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 17.07.18 in the John Jeffery Room at the Old School Community Hall, Wigginton.

18/031 Present

Cllrs Firth (Chairman), Gates, Denton, Finch, Fisher, Runciman, Vaughan and Wreglesworth.

18/032 In Attendance

The Clerk.

18/033 Apologies for absence

Cllrs Jeffery and Spence also City of York Councillor I Cuthbertson

18/034 Declarations of interest

The Clerk declared an interest via a family connection to payment made to Rosedale Northern Ltd. He also informed the members that he is now a trustee of Wigginton Sports and Playing Field Association.

18/035 To receive a report from North Yorkshire Police

The Clerk informed members he has now received a report for May and also for June.

During May there were 4 recorded incidents:-

Anti Social Behaviour 2

Burglary 1

Drugs 1

During June there were 3 recorded incidents:-

Anti Social Behaviour 1

Violence 2

Contact can be made with the police a) in an emergency by telephoning 999 and in a non-emergency 101. For general communication they can be emailed lee.pointon@northyorkshirepnn.police.uk or

snayorknorth@northyorkshire.pnn.police.uk

Other useful links include:

Crime statistic www.police.uk/north-yorkshire/york-north/crime/

Community speed watch www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/

RESOLVED that the report be noted.

18/036 To receive and discuss Planning Applications received

None received

18/037 To receive Planning Application Decision Notices

- a) 18/00992/FUL. 117, The Village, Haxby, York YO32 2JH. Change of use of room from outside catering service to dog grooming service.

Approved

- b) 18/00996/FUL. 40, Lancar Close, Wigginton, York YO32 2SU. Single storey front and side extension.

Approved

- c) 18/01050/FUL. 72, Mill Lane, Wigginton, York YO32 2PZ. Single storey rear extension.

APPROVED

The Clerk informed members that following queries relating to boundary issues he has met with the Electoral Services Manager and the properties on the south side of the village between the Wigginton Recreation Hall and Westfield Road fall within the boundary of Wigginton. The Register of Electors (Full) has been amended to reflect this.

RESOLVED that the matters be noted.

18/038 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 19/06/18.

RESOLVED that the minutes of the last meeting held on 19/06/18 be accepted as a true record.

The Chairman signed the minutes.

18/039 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan

Cllr Firth informed members that the team met on 20.06.18 and a further meeting is planned for July (date to be arranged).

b) WSPFA Lease

The Clerk informed members that we are still awaiting on the return of the lease.

RESOLVED that the matter be noted and continue to conclusion.

c) Allotments hedgerow

The clerk informed members that quotations have been obtained and the matter will be reviewed at the next Environment meeting.

RESOLVED that the matter be noted and progressed accordingly.

d) Village Pond Repairs

The Clerk informed members that quotations have now been obtained and will be dealt with at the next Environment Committee meeting.

RESOLVED that the matter be noted and monitored.

e) Lifebuoy at Village Pond

The clerk informed members City of York Council recommended that a risk assessment be carried (as did our insurers). This has been completed and circulated to members. The risk Assessment identified a number of actions which members agreed should be implemented including the installation of a lifebuoy.

RESOLVED that the matter be noted and actions taken as recommended in the risk assessment.

f) Carols around the tree

The clerk informed members that arrangements are now being progressed including repairs to the tree electrics and a review of external lighting particularly by allotments 1 and 2.

g) Tree Survey

The clerk informed members that the tree survey for 2018 has been completed. The recommendations are being costed and extracts of the report will be circulated to various organisations included in the report.

RESOLVED that the matters be noted and actioned accordingly.

18/040 To receive minutes of meetings held since June

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

Note of meeting between WPC and WSPFA 27.06.18

Finance Committee 09.07.18

RESOLVED that the minutes be noted

18/041 To receive the Citizens Advice York report for January-March 2018

The Clerk informed members that the report indicates that after a slow start to the year 19 queries were dealt with by the Outreach Worker. These included:- Housing (1), Employment (4), Benefits (5), Consumer (3), Debt (2), Relationship/Personal (4).

A total of 16 clients were advised.

RESOLVED that the report be noted.

18/042 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Highway alterations to WSPFA entrance

The Clerk informed members that work has been costed at £2300.00 to alter the roadside/footpath entrance to the playing field. There have been objections to part of this scheme by the Common Land Officer which are being progressed.

b) New Publications YLCA

The Clerk informed members that he has received information from YLCA in respect of two new Councillor Guides

a. Guide to Finance and Transparency
and

b. The Good Councillors Guide 2018.

Members agreed that copies be obtained and circulated.

c) Emergency Planning Officers Report (Jubilee Court Fire)

The Clerk informed members that he received a report from the Emergency Planning team in respect of their response to the fire incident 14.06.18.

The clerk further informed members that work is in hand for a scenario involving Rosevale Nursing Home hopefully to be staged later this year. Cllr Gates agreed to discuss matters with the Emergency Planning team in particular about contact out of hours.

d) No waiting restriction The Village

The clerk informed members that considerable correspondence has been exchanged by residents and the Parish Council with officers of City of York Council in respect of the waiting restrictions. The matter has been requested to be added to this year's traffic review. Cllr Gates agreed to investigate the issues further with City of York Councils officers.

e) Portable Appliance Testing

The clerk informed members that portable appliance testing has been carried out on the parish council's electrical items.

f) Blocked highway gullies

The clerk informed members that he has been informed by City of York Council that they are reviewing the cleaning schedule but in reality most gullies will not be cleaned until next year, although a gully close to the Black Horse Public House is due to be cleaned this week.

g) YLCA One day Conference 2018

The clerk informed members that the annual YLCA conference will be held at the Mercure Hotel, Skelton on Friday 28.09.18 10am to 6pm. Attendance fee of £ 115.00 per person applies.

h) Residents correspondence regarding a War Memorial

The clerk informed members that a Haxby resident has delivered a copy of information relating to a proposed War Memorial in Haxby. Haxby Town Council have resolved that the appropriate location for a memorial would be at the Haxby Memorial Hall. They do not support the residents view that it should be located at the green at the junction of The Village and North Lane.

Members agreed with the Haxby Town Councils views.

i) Iron Age Project

The clerk informed members that he has received a request for advice from a local resident for the creation of an Iron Age Camp. This would be on his land off of Sutton Road. Members agreed that the resident be advised to seek City of York views including those relating to planning consents.

j) Upgrade of Water Pipes The Village and Mill Lane

Morrisons Utilities and Yorkshire Water have informed the Parish Council that work will commence on 23.07.18 on the replacement of the old water pipe in The Village and Mill Lane (between the Medical Centre and the entrance to the Playing Field). The work will take approximately 6-7 weeks and will involve 2 and 3-way traffic light controls. Some disruption is expected.

RESOLVED that the matters be noted and actioned accordingly.

18/043 Financial Report

The clerk presented the Reconciliation and management accounts for June 2018.

Opening balance brought forward-current account	£18633.85	
Opening balance brought forward- interest account	£ 9949.32	
Opening balance brought forward-Skipton Building S.	£ 40313.90	
Less un-presented payments 2017-18	<u>-£ 5739.13</u>	
Balance	£ 63157.94	
Add receipts for to May 2018	£ 28574.79	
Less payments to May 2018	<u>-£15104.23</u>	
Balance	£ 76628.50	
Less reserves	-£ 22445.55	
Available balance	£ 54182.95	

The following payments were approved

01.06.18	100649	Skipton BS transfer	£ 4000.00	
19.06.18	100650	OSMC	£ 100.00	
25.06.18	100651	Citizens Advice York	£ 1087.92	
31.06.18	100652	SLCC	£ 147.00	
	100653	D W Geary	£ 916.14	100654
		HMRC	£ 290.15	
	100655	T Adams Hoyle	£ 270.00	
	100656	Browns Nurseries	£ 262.20	
	100657	Rosedale Northern Ltd	£ 16.38	
DD		BT Telephone/Internet	<u>£ 76.18</u>	
		Total	£7165.97	

RESOLVED that the Financial Report and Accounts be accepted and be payments approved.

18/044 To receive reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that COS has been awarded the Green Flag Community award for 2018. The report of the inspection visit was excellent and he has attended a local awards ceremony to receive the award.

b) Oaken Grove Youth & Community Association

Cllr Finch informed members that a meeting was held on 26th June 2018. Minutes are not currently available.

c) Cemetery Committee

Cllr Vaughan informed members that the next meeting will be held on 21st August 2018.

d) Environment Committee

The clerk informed members that the proposed meeting is being rearranged.

e) Old School Management Committee

The clerk informed members that the next meeting will be held on 24th July 2018.

f) Wigginton Sports and Playing Field Association

There was no report available

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that a meeting was held on 27th June 2018 and involved a local walk about.

RESOLVED that the reports be noted.

18/045 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 18th September 2018** commencing at **1900**. (There is no meeting in August).

18/046 Other Business not requiring Notice.

a) Town centre funding

Cllr Vaughan informed members that the City of York Council will be making funds available for development of both Acomb and Haxby town centres. It is anticipated that there will be a consultation which should involve the Parish Council.

b) Community Pavilion

Cllr Vaughan informed members that the proposed community pavilion will require professional help with its maintenance and administration and hopes that the Playing Field Association and Grasshoppers FC 82 factor this in to the project for immediate action on completion. Currently it appears that this has not been thought through.

c) Fracking

The clerk informed members that the government is to start a consultation for allowing "Exploratory drilling for shale gas" to become a "permitted development".

It was noted that this appears to apply only to "exploratory work" and not for extraction.

d) Damage to waste bins

The clerk informed members that local residents have complained about damage caused to waste bins during collection and that when reported to City of York Council have been advised that they are required to pay £ 40.00 for replacements even though they are not responsible for the damage. Cllr Gates agreed to investigate the matter.

RESOLVED that the matters be noted and be actioned accordingly.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.