

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

Draft Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 18.09.18 in the John Jeffery Room at the Old School Community Hall, Wigginton.

18/056 Present

Cllrs Firth (Chairman), Gates, Denton, Finch, Fisher, Jeffery, Spence, Vaughan and Wreglesworth.

18/057 In Attendance

The Clerk and 16 members of the public.

18/058 Apologies for absence

None

18/059 Declarations of interest

Cllr Denton declared an interest in min 18/060a

Prior to the business three representations were made by local residents.

18/060a Allotment Hedgerow

A number of residents attended the meeting to make observations and alternative proposals in respect of the proposed removal of the leylandii hedge row at allotments 7a-10b. The comments made during a lengthy discussion included:-

Loss of privacy and environmental screening, increased noise, increased security risk, loss of wind protection and possible increase in garden flooding. It was explained by the Chairman that action is necessary, and the Parish Council will consider a 1.8m high close boarded wooden fence rather than the proposed wire and post fence.

Residents were asked to inform the Parish Council of a common resident's proposal in order that the matter can be further considered by its Environmental Committee. The clerk will arrange a meeting in due course for this purpose.

RESOLVED that the matter will be postponed until the issue has been re-examined by the Environment Committee and residents will provide the clerk with a common proposal.

18/060b Fracking

Representatives of Haxby and Wigginton Against Fracking gave a presentation in respect of the governments proposal to make exploratory fracking a Permitted Development and seek the Parish Councils views in respect of opposition to this proposal.

The matter was discussed at length and the Chairman confirmed that the Parish Council supports Planning Approval for all fracking be it exploration and extraction.

RESOLVED that the clerk will correspond with the Government and our local Parliamentary Members to advise them of the Parish Councils objection to making exploratory fracking works a Permitted Development.

18/060c Residents proposal for pond improvements

A local resident gave a short presentation of how he thinks the village pond could be improved to improve a) water quality, b) wildlife protection and c) pond appearance.

He proposed that a starter culture of the necessary aquatic plants to export nutrients and additional oxygen to the pond. To reduce pond edge erosion by planting a small number of wild flowers, native British grasses and small shrubs. This might prevent access to the pond by the wildlife except at pond ramps.

It was explained by the Chairman that the Parish Council has agreed pond improvements to include new boarding around the pond.

RESOLVED that the matter be referred back to the Environment Committee to consider.

18/061 To receive a report from North Yorkshire Police

The Clerk informed members he has now received a report for July and August

During July there were recorded incidents:-

Anti Social Behaviour	9
Burglary	1
Criminal damage	1
Violence	4

During August there were recorded incidents:-

Anti Social Behaviour	1
Violence	1
Burglary	1

The clerk also informed members that there is an invitation to attend a local policing meeting on Thursday 27th September 2018 between 1900 & 2100 hours at Athena House. Those interested in attending should inform the clerk in order that the Police may be informed of numbers attending.

Contact can be made with the police a) in an emergency by telephoning 999 and in a non-emergency 101. For general communication they can be emailed lee.pointon@northyorkshirepolice.pnn.police.uk or snayorknorth@northyorkshire.pnn.police.uk

Other useful links include:

Crime statistic www.police.uk/north-yorkshire/york-north/crime/

Community speed watch www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/

RESOLVED that the report be noted.

18/062 To receive and discuss Planning Applications received

- a) 18/01444/CLU. Willow House Caravan Park, Wigginton Road, Wigginton, York YO32 2RH. Certificate of lawful business for existing use as caravan park and the siting of 4no. Caravans and glamping pods.

RESOLVED We have no objection

- b) 18/01595/FUL. 9, Burrill Drive, Wigginton, York YO32 2ST. Single storey extension to side and front of property to include additional hardstanding to side, following demolition of existing car port.

RESOLVED We have no objection

- c) 18/01784/FUL. Broad Oak Garth, Sutton Road, Wigginton, York. Single storey rear extension.

RESOLVED We have no objection

- d) 18/01839/FUL. Brecks farm, Wigginton Road, Wigginton YO32 2RH. Erection of 2no. holiday lodges following demolition of existing farm buildings and construction of new access track (resubmission).

RESOLVED We have no objection

- e) 18/01887/TPO. 14, Lockey Croft, Wigginton, York YO32 2FP. Fell Oak tree protected by Tree Preservation Order No. 64/1984.

RESOLVED We have no objection

- f) 18/01845/FUL. 62, Mill Lane, Wigginton, York YO32 2PY. Two storey side extension, single storey rear extension with balcony above and proposed canopy extension to front (part retrospective) (resubmission).

RESOLVED We have no objection

- g) 18/01832/FUL. 64, Walmer Carr, Wigginton, York YO32 2SX. Erection of wooden gazebo to rear (retrospective).

RESOLVED We have no objection

- f) 18/01781/FUL. Rosevale Nursing Home, 33, The Village, Wigginton, York YO32 2PR. Single storey rear extension to form additional bedrooms, demolition of laundry building & internal alterations to form enlarged bedrooms

RESOLVED We have no objections

18/063 To receive Planning Application Decision Notices

- a) 18/000885/FUL. Wigginton Sports and Playing Field, Mill Lane, Wigginton York. Erection of single storey detached sports and community pavilion with access, footpaths, car and cycle parking and retention of existing floodlights and path lighting. Relocation of 4no. dug outs and alterations to football pitch layouts following demolition of existing portacabins.

APPROVED

- b) 18/01037/FUL. 12, Rye Close, Wigginton, YO32 2TX. Two storey side extension, single storey front and rear extensions and replacement window.

APPROVED

c) 18/01072/FUL. Os Field 351 Plainville Lane, Wigginton, York.
Change of use of land and buildings to equestrian in conjunction with commercial livery (retrospective).

APPROVED

d) 18/01310/FUL. 2, Townend Gardens, Wigginton, York YO32 2PF.
Single storey rear extension and extended porch to front.

APPROVED

e) 18/01112/FUL. 2, Harewood Close, Wigginton, York YO32 2QH.
Two storey side and single storey rear extensions and erection of 1.8m high boundary fence.

APPROVED

f) 18/01887/TPO. 14, Lockey Croft, Wigginton, York YO32 2FP. Fell Oak tree protected by TPO No. 64/1984.

APPROVED

RESOLVED that the matters be noted

18/064 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 17.07.18.

RESOLVED that the minutes of the last meeting held on 17.07.18 be accepted as a true record.

The Chairman signed the minutes.

18/065 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan

The Chairman informed members that the team have prepared a first draft local plan which will be added to over the next few weeks. A further meeting is planned for 27.09.18.

b) Lifebuoy at Village Pond

The clerk informed members that the project was now complete.

c) Carols around the tree

The clerk informed members that arrangements are continuing to be progressed. Additional lighting has been installed on the wall between the allotments 1 & 2 and the Old School side entrance to the car park.

d) New Publications YLCA

Members received the new publications.

e) Town Centre Funding

The clerk informed members that Haxby Town Council are convening a meeting of interested parties to discuss the proposed funding. Members agreed that we should have a presence at the meeting.

f) No waiting restriction The Village

The clerk informed members that no further action will be taken by City of York Council until 2019.

g) Damage waste bins

The clerk confirmed that residents damaged bins have now been replaced by City of York Council.

RESOLVED that the matters be noted and actioned accordingly.

18/066 To receive and confirm the minutes of the meeting held on 14.08.18

Members agreed the minutes of the previous meeting held on 14.08.18.

RESOLVED that the minutes of the last meeting held on 14.08.18 be accepted as a true record.

The Chairman signed the minutes.

18/067 Matters arising from the minutes of the meeting held on 14.08.18

a) WSPFA Lease

The Chairman informed members that the revised lease has now been signed and is held by the solicitors. It will not be issued until there is confirmation that the community pavilion project is commencing.

b) Request from Grasshoppers FC 82 for the Parish Council to manage the Community Pavilion project for VAT reclaims

The clerk informed members that Grasshoppers FC 82 have been advised that the Parish Council cannot become involved in the finances of the project for the purpose of VAT reclaims.

RESOLVED that the matters be noted.

18/068 To receive minutes of meetings held since July

The following minutes of meetings have been circulated to members since the last Parish Council meeting.

- a) The Old School Management Committee 17.07.18
- b) The Environment Committee 24.07.18
- c) Haxby Town Council 13.08.18
- d) Churchfield Open Space Committee 13.08.18
- e) Cemetery Committee 21.08.18

RESOLVED that the minutes be noted

18/069 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Churchfield Open Space Committee

The clerk informed members that he had met with Cllr Denton to discuss the minutes of the COSC minutes 13.08.18 in respect of comments made about the use of the play area raised by a local resident.

b) Allotment lettings and termination of tenancy

The clerk informed members that the tenant of 7a allotment has relinquished his tenancy. The allotment has now been re-let.

c) Nomination for the Steering Group for the Community Pavilion

Cllr Vaughan agreed to be the Parish Councils representative on the Steering Group.

d) Highway alterations to WSPFA entrance

The Clerk informed members that he has received a grant from the Ward Committee for £2300.00 to alter the roadside/footpath entrance to the playing field. He has sent a message of thanks to the Ward Councillors for their support.

c) Playing pitch strategy for York Inspection report

The clerk informed members that an inspection was carried out at the Bowls Club facility. This resulted in a report being issued incorrectly giving an adverse view of the facilities. After discussion with the organisation carrying out the inspection the report has been withdrawn. A new correct version is being issued. This will confirm that the facilities are good in all respects.

d) Residents request to place a memorial bench at the pond

The clerk informed members that he has received a request for the placing of a memorial bench at the village pond.

RESOLVED that the request be approved providing the it is installed at the applicants expense, that the bench is manufactured of recycled material and is placed on a suitable hard standing.

e) Blocked highway gullies

The clerk informed members that he has been informed by City of York Council that are now carrying out a resident's survey in order that issues with surface water flooding are fully understood.

f) Invitation to attend a WW1 event

The clerk informed members that an invitation has been received

g) Tree Survey

The clerk informed members that the tree maintenance work was now in hand and it is hoped to complete the works by 21.09.18.

Additional work has become necessary following the recent storms.

h) Emergency Planning meeting

The Clerk informed members that an exercise meeting is arranged for 02.10.18 commencing at 2pm in The Old School. All members are invited to attend.

i) YLCA One day Conference 2018

The clerk informed members that the annual YLCA conference will be held at the Mercure Hotel, Skelton on Friday 28.09.18 10am to 6pm.

Attendance fee of £ 115.00 per person applies.

RESOLVED that the matters be noted and actioned accordingly.

18/070 Financial Report

The clerk presented the Reconciliation and management accounts for August 2018.

Opening balance brought forward-current account	£18633.85
Opening balance brought forward- interest account	£ 9949.32
Opening balance brought forward-Skipton Building S.	£ 40313.90
Less un-presented payments 2017-18	<u>-£ 5739.13</u>
Balance	£ 63157.94
Add receipts to August 2018	£ 30122.43
Less payments to August 2018	<u>-£ 23213.85</u>
Balance	£ 70066.52
Less reserves	-£ 22445.55
Available balance	£ 47620.97

The following payments were approved for July and August

07.07.18	100658	A Hill		£ 1308.00	
17.07.18	100659	R Lancaster	£ 500.00		
	100660	D W Geary		£ 37.46	
30.07.18	100661	City of York Council	£ 265.37		
	100662	HMRC	£ 290.15		100663
		D W Geary	£ 916.14		
	100664	Glasdons UK Ltd	£ 218.71		
09.07.18	DD	BT	£ 78.21		
		Total	£3620.14		
	100665	Void cheque			
08.08.18	100666	YLCA	£ 90.14		
17.08.18	100667	Crombie Wilkinson	£ 1128.00		
	100668	PKF Littlejohn	£ 360.00		
20.08.18	100669	A Hill	£ 204.00		
20.08.18	100670	DP&KY Birdsall	£ 1287.00		
28.08.18	100671	P Dobson	£ 128.00		
31.08.18	100672	HMRC	£ 290.15		
	100673	D W Geary	£ 916.14		
08.08.18	DD	BT	£ 85.78		
		TOTAL	£ 4489.48		

The clerk also informed members that the Annual Return has now been signed off by PKF Littlejohn- no actions are required by the Parish Council. The next internal audit will be carried out on 09.10.18

RESOLVED that the Financial Report and Accounts be accepted and be payments approved.

18/071 To receive reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that a grant of £ 500.00 has been received for replacement goal post. Other fund raising is continuing for the Kick about project.

b) Oaken Grove Youth & Community Association

Cllr Finch informed members that she has attended the AGM and follow on meeting for which minutes have not as yet been received. The association is continuing to review hire charges and other funding.

c) Cemetery Committee

Other than as reported in the 26.08.18 minutes there is nothing further to add.

The Clerk suggested that members request that a full tree survey be carried out by a qualified tree surgeon.

d) Environment Committee

As a result of this meeting an Environment meeting will be arranged by the clerk.

e) Old School Management Committee

The clerk informed members that a meeting is planned for October.

f) Wigginton Sports and Playing Field Association

Cllr Jeffery informed members that there was nothing to report.

g) Haxby and Wigginton Ward Committee

Cllr gates informed members that the next Ward meeting/walk about will be held on 26.09.18 commencing at the Haxby Cycles store at 2pm. He also informed members that the ward committee would be happy to receive grant applications for 2018-19. The closing date is 03.12.18.

RESOLVED that the reports be noted.

18/072 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 16th October 2018** commencing at **1900**.

18/073 Other Business not requiring Notice.

None

Signed.....Date.....