

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**DRAFT** Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 15.01.19 in the John Jeffery Room at the Old School Community Hall, Wigginton.

**18/128 Present**

Cllrs Firth (Chairman), Denton, Finch, Fisher, Gates, Runciman, Spence, Vaughan and Wreglesworth.

**18/129 In Attendance**

City of York Councillor T Richardson (part) and The Clerk

**18/130 Apologies for absence**

Cllr. Jeffery and City of York Councillor I Cuthbertson

**18/131 Declarations of interest**

None

**18/132 To receive a report from North Yorkshire Police**

The Clerk informed members he has now received a report for December there were 3 recorded incidents:-

Burglary	1
Vehicle	1
Violence	1

Contact can be made with the police a) in an emergency by telephoning 999 and in a non-emergency 101. For general communication they can be emailed [yvonne.taylor@northyorkshirepnn.police.uk](mailto:yvonne.taylor@northyorkshirepnn.police.uk) or [snayorknorth@northyorkshire.pnn.police.uk](mailto:snayorknorth@northyorkshire.pnn.police.uk)

Other useful links include:

Crime statistic [www.police.uk/north-yorkshire/york-north/crime/](http://www.police.uk/north-yorkshire/york-north/crime/)

Community speed watch [www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/](http://www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/)

**RESOLVED** that the report be noted.

**18/133 To receive and discuss Planning Applications received**

18/02698/FUL. 30, Churchfield Drive, Wigginton, York YO32 2FL. Two storey side and single storey front and rear extensions.

**RESOLVED** B We have no objections.

18/02752/FUL. Broad Oak Garth, Sutton Road, Wigginton, York. Single storey rear extension (resubmission)

**RESOLVED** B We have no objections

18/02769/FUL. 101, Windsor Drive, Wigginton, York YO32 2RZ. Single storey rear extension and pitched roof over existing flat roof rear projection.

**RESOLVED** B We have no objections

### **18/134 To receive Planning Application Decision Notices**

18/01595/FUL. 9, Burrill Drive, Wigginton, York YO32 2ST. Single storey extension to front and side of property to include additional hardstanding to side, following demolition of existing car port.

**APPROVED**

18/01781/FUL. Rosevale Private Residential Home, 33, The Village, Wigginton, York. YO32 2PR. Single storey rear extension to form additional bedrooms, demolition of laundry building & internal alterations to form enlarged bedrooms.

**APPROVED**

**RESOLVED** that the matters be noted

### **18/135 Confirmation of Minutes of Previous Meeting**

Members agreed the minutes of the previous meeting held on 18.12.18.

**RESOLVED** that the minutes of the last meeting held on 18.12.18 be accepted as a true record.

The Chairman signed the minutes.

### **18/136 Matters arising from the Minutes of the Previous Meeting.**

#### **a) Neighbourhood Plan**

Cllr Vaughan informed the members that a further meeting has been held and another planned for January of the Neighbourhood Plan team. Considerable progress is being made with the development of the Neighbourhood Plan.

**RESOLVED** that the matter be noted.

#### **b) Additional Bank Signatory and Telephone Banking.**

The Clerk informed members that Cllr Firth is now a signatory to the Parish Councils HSBC bank accounts. We are still waiting confirmation of telephone banking.

**RESOLVED** that the matter be noted.

#### **c) S 137 Grant payment to Oaken Grove Youth and Community Association**

Members confirmed that payment of the grant be made.

**RESOLVED** that the matter be actioned accordingly.

#### **d) Hedgerow removal at 7a to 10b allotments.**

The Clerk confirmed that the appointed contractor expects to commence the work during the first week of February.

#### **e) Wigginton Tennis Club Grant application.**

The Clerk informed members that he has received a S 137 grant application from the club. Members agree in principle to the grant award subject to appropriate planning approvals being received.

**RESOLVED** that the matter be noted and reviewed again at a future date.

#### **f) Oaken Grove Youth & Community Association award scheme representation.**

Cllr Finch confirmed that she will act as the Parish Councils representative on the award scheme panel.

**RESOLVED** that the matter be noted.

## 18/137 To receive minutes of meetings held since December meeting

No minutes have been received.

## 18/138 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

### a) Presentation to Wigginton Primary School Sing Stars

The clerk informed members that he attended a school assembly in December and presented £ 75.00 raised at the Carols around the Tree event to Mrs Jessa Liversidge for use by the Sing Stars.

**RESOLVED** that the matter be noted.

### b) YLCA advice note 12 Committees of Councils

The Clerk confirmed that the advice note has been circulated to members.

**RESOLVED** that the matter be noted.

### c) Bench at village pond

The clerk informed members that local resident's bench has now been installed at the village pond.

**RESOLVED** that the matter be noted.

## 18/139 Financial Report

### a) The clerk presented the Reconciliation and management accounts for December 2018:

Opening balance brought forward-current account	£18633.85
Opening balance brought forward- interest account	£ 9949.32
Opening balance brought forward-Skipton Building S.	£ 40313.90
Less un-presented payments 2017-18	<u>-£ 5739.13</u>
Balance	£ 63157.94
Add receipts to December 2018	£ 61426.83
Less payments to December 2018	<u>-£ 56638.27</u>
Balance	£ 67946.50
Less reserves	<u>-£ 19065.55</u>
Available balance	£ 48880.95

Two members of the Parish Council have carried out a monthly check on the cash book and accounts.

The following payments were approved for November

10.12.18	100703	Churchfield Open Space Committee	£ 5300.00
	100704	OSMC	£ 120.00
	100705	Jon J Steel	£ 230.00
12.12.18	100706	Tennyson Insurance	£ 56.01
31.12.18	100707	HMRC	£ 290.15
	100708	D W Geary	£ 916.14
	100709	City of York Council	£ 300.00
	100710	Shepherd Group Youth Band	£ 100.00
	100711	T Adams Hoyle	£ 450.00
	100712	DP & KY Birdsall	£ 198.00

100713	York Wonderland	£ 255.00
100714	Browns Nurseries	£ 372.98
100715	Sound Reduction Systems	£ 4466.40
	DDBT	<u>£ 79.36</u>
	TOTAL	£13134.04

- b)** The clerk informed members that the Precept notice has been submitted to City of York Council in the sum of £ 56184.00 which include £ 1601.00 of Council Tax Support Grant.
- c)** The Clerk informed members that the S 137 expenditure allowance for 2019-2020 has been advised at £ 8.12p.
- d)** The Clerk informed members that the Pensions Regulator has now advised that the minimum contributions for employer and employee are 3% and 5% respectively with effect from 6<sup>th</sup> April 2019.
- RESOLVED** that the financial report be noted, payments be authorised and matters be actioned and noted accordingly.

**18/140 To receive reports from outside bodies.**

**a) Churchfield Open Space Committee**

Cllr Denton informed the members that the new artificial playing pitch has been completed and is proving a great success.

**b) Oaken Grove Youth & Community Association**

Cllr Finch informed members that there has been no meeting and therefore there is nothing to report.

**c) Cemetery Committee**

Cllr Vaughan informed members that the next meeting is arranged for 22.01.19.

**d) Environment Committee**

The clerk informed members that no meeting has been held and other than the hedgerow matter above there is nothing to report.

**e) Old School Management Committee**

The clerk informed members that no meeting has been held and therefore there is nothing to report.

**f) Wigginton Sports and Playing Field Association**

Cllr Fisher informed the members that a meeting of the association is due to be held on the 16.01.19. Members requested that she raise the following :

- a) The Parish Council wishes to receive a report, for its February meeting, from the association in respect of what projects are in hand and what building work is proposed by its members clubs.
- b) The Parish Council wishes to receive details of the Grasshoppers FC Community project in respect of matters of progress, vat, and fund raising and updates on a regular basis.

**g) Haxby and Wigginton Ward Committee**

The next meeting of the Ward Committee was held 10.01.19 which was well attended.

**RESOLVED** that the reports be noted.

**18/141 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting of the Parish Council will be held on **Tuesday 19<sup>th</sup> February 2019** commencing at **1900**.

**18/142 Other Business not requiring Notice.**

The Clerk informed members that only matters listed on meeting agenda can be decided upon. Other matters raised not on the agenda that require a decision need to be included in a future meeting agenda.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**

