

Wigginton Parish Council
The Old School Community Hall, Mill Lane, Wigginton,
York YO32 2PU

DRAFT Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 19.02.19 in the John Jeffery Room at the Old School Community Hall, Wigginton.

18/143 Present

Cllrs Firth (Chairman), Denton, Finch, Fisher, Gates, Jeffery, Runciman, Spence, Vaughan and Wreglesworth.

18/144 In Attendance

City of York Councillor I Cuthbertson, PCSO Smith, 2 members of the public and The Clerk

18/145 Apologies for absence

None

18/146 Declarations of interest

None

18/147 To receive a report from North Yorkshire Police

The Chairman informed members he has now received a report for January there were 4 recorded incidents:

Criminal Damage	1
ASB Personal	1
Violence	2

Contact can be made with the police a) in an emergency by telephoning 999 and in a non-emergency 101. For general communication they can be emailed yvonne.taylor@northyorkshirepolice.pnn.police.uk or snayorknorth@northyorkshire.pnn.police.uk

Other useful links include:

Crime statistic www.police.uk/north-yorkshire/york-north/crime/

Community speed watch www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/

RESOLVED that the report be noted.

18/148 To receive and discuss Planning Applications received

- a) 19/00225/TPO. 8, Brecks Close, Wigginton, York YO32 2TW. Crown lift by 4 metres, draw back from property to give 3 metres clearance, crown thin by 5% Oak protected by Tree Preservation Order no. 92/1987

RESOLVED that we have no objection.

18/149 To receive Planning Application Decision Notices

- a) 18/00081/OUT Wigginton Cottage Farm, Wigginton Road, York YO32 2RH. Outline application for development of farmstead to provide up to 4 dwellings.

REFUSED

b) 18/02095/FUL Galtres Cottage, 21 The Village, Wigginton, York YO32 2PL. Single storey rear extension.

APPROVED

c) 18/02473/FUL 115, Windsor Drive, Wigginton, York YO32 2RZ. Two storey side and rear extension and single storey rear extension.

APPROVED

d) 18/02698/FUL 30, Churchfield Drive, Wigginton, York YO32 2FL. Two storey side and single storey front and rear extensions.

APPROVED

e) 18/02716/FUL Bron Y Garth, 14, The Chestnuts, Wigginton, York YO32 2TS Single storey rear extension.

APPROVED

f) 18/02735/FUL 7, Minster Close, Wigginton, York YO32 2GP Two storey side extension.

APPROVED

g) 18/02769/FUL 101, Windsor drive, Wigginton, York YO32 2RZ. Single storey rear extension and pitched roof over existing flat roof rear projection.

APPROVED

RESOLVED that the matters be noted

18/150 Confirmation of Minutes of Previous Meeting

Members agreed the minutes of the previous meeting held on 15.01.19

RESOLVED that the minutes of the last meeting held on 15.01.19 be accepted as a true record.

The Chairman signed the minutes.

18/151 Matters arising from the Minutes of the Previous Meeting.

a) Neighbourhood Plan

Cllr Vaughan informed the members that a further meeting has been arranged for Friday 22nd February of the Neighbourhood Plan team. The team have had printed a number of circulars letters that will be distributed to traders and others for comment on the Neighbourhood Plan.

RESOLVED that the matter be noted.

b) Hedgerow removal at 7a to 10b allotments.

The Clerk informed the members that the project was now well under way, the hedgerow has been removed and approximately two thirds of the fencing has been installed. It is anticipated that the project will be completed by w/e 22/02/19.

The Chairman invited members of the public to speak having confirmed that emails received from one member of the public have been circulated to Parish Councillors.

Both members of the public spoke of their concerns particularly in regard to communication and of environmental issues.

The matters were debated and in conclusion the Chairman thanked the members of the public for attending and raising their concerns. He agreed that the Parish Council would look again at communications for future projects that may affect residents.

RESOLVED that the matter be noted. (See also 18/158c below).

18/152 To receive minutes of meetings held since January meeting

Wigginton Sports and Playing Field Association 16.01.19

Finance Committee 05.02.189

RESOLVED that the matter be noted.

18/153 Community Pavilion Project and report

Cllr Vaughan gave an update on meetings he and other members of the Parish Council have attended and an outline of the project progress to date and the need for further fund raising. The Chairman also confirmed that he has started a dialogue with City of York Council seeking support towards the funding of the project.

RESOLVED that the matter be noted.

18/154 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:-

a) Zurich Insurance

The Clerk confirmed to members that there will be a £ 140.00 premium increase in 2019 due to the installation of the new all-weather pitch at Churchfield Open Space.

RESOLVED that the matter be noted.

b) Letter of thanks from The Wonder years

The Clerk informed members that he has received a letter of thanks from The Wonder Years in respect of the recent \$ 137 grant made to them.

RESOLVED that the matter be noted.

c) YLCA note on Local Government Ethical Standards

The clerk informed members that YLCA have recently circulated notes in respect of Ethical Standards. This has been circulated to members.

RESOLVED that the matter be noted.

d) Clerks meeting with the City Councils Deputy Returning Officer

The Clerk informed members that he has recently attended a meeting of Clerks with the Deputy Returning Officer in respect of the 02.05.19 local elections. We will shortly be receiving nomination forms for prospective councillors, these will be available in March. When completed Clerks are asked where possible to collect and return them in one delivery to City of York's Deputy Returning Officers for checking. If individual nominees wish to return their own forms they will require an appointment with the officers.

RESOLVED that the matter be noted

e) Snicket cleaning

The Clerk informed members that due to the current contractor no longer being available for the cleaning of the snickets we will need to look for an alternative contractor with effect from April.

RESOLVED that the matter be noted and actioned accordingly.

f) Road signage

The Clerk informed members that he has received a request from a resident for appropriate signage to be installed for Canterbury Close. The request has been forwarded to Cllr Gates for assistance.

RESOLVED that the matter be noted and actioned accordingly.

g) Pot holes

The Clerk informed members that he has received a complaint in respect of pot holes in St Mary's Close. This has been forwarded to Cllr Gates for assistance.

RESOLVED that the matter be noted and actioned accordingly.

h) City of York Campaign

The Clerk informed members that he has received a campaign pack developed by the Neighbourhood Enforcement Team in respect of dog fouling. Leaflets will be displayed on the notice boards.

RESOLVED that the matter be noted.

i) Parking Issues on Village Green

The Clerk informed members that he has been contacted by and held a meeting with the Commons Registration and Senior Support Services Officer for City Environmental Services in respect of reports and complaints relating to vehicles being parked on Village Green. In this instance relating to the section between 62a Mill lane and Wigginton Road. An inspection carried out today revealed two such parked vehicles.

The Officer has been invited to attend the next Parish Council meeting to explain parking restrictions on Village Greens.

RESOLVED that the matters be noted and actioned accordingly

18/155 Financial Report

The clerk presented the Reconciliation and management accounts for January 2019:

Opening balance brought forward-current account	£18633.85
Opening balance brought forward- interest account	£ 9949.32
Opening balance brought forward-Skipton Building S.	£ 40313.90
Less un-presented payments 2017-18	<u>-£ 5739.13</u>
Balance	£ 63157.94
Add receipts to January 2019	£ 69318.55
Less payments to January 2019	<u>-£ 63287.37</u>
Balance	£ 69189.12
Less reserves	<u>-£ 19065.55</u>
Available balance	£ 50123.57

Two members of the Parish Council have carried out a monthly check on the cash book and accounts.

The following payments were approved for January 2019

25.01.19	100716	Oaken Grove Youth & Comm. Assc.	£ 5118.00
31.01.19	100717	D W Geary	£ 916.14
	100718	HMRC	£ 290.15
	100719	D W Geary	£ 35.95
	100720	A Bell	£ 214.00
	DDBT		<u>£ 74.86</u>
	TOTAL		£ 6649.10

RESOLVED that the financial report be noted, payments be authorised and matters be actioned and noted accordingly.

18/156 To receive reports from outside bodies.

a) Churchfield Open Space Committee

Cllr Denton informed members that Churchfield Committee are again taking part in the Tesco bags for help scheme. They are currently looking to fund the purchase of a substantial storage unit for equipment.

b) Oaken Grove Youth & Community Association

Cllr Finch informed members that she recently attended a meeting of the association. They appear to have addressed staffing issues and the they are carrying out a Policy review.

c) Cemetery Committee

Cllr Finch informed members that the next meeting will be held on 30.04.19

d) Environment Committee

The Clerk informed members that no meeting is planned at present.

e) Old School Management Committee

The clerk informed members that no meeting has been held and therefore there is nothing to report.

f) Wigginton Sports and Playing Field Association

Cllr Jeffery informed members that the next meeting of the Association is planned for 20.02.19

g) Haxby and Wigginton Ward Committee

Cllr Gates informed members that the Ward Committee have now held meetings at each primary school and these have been well received.

RESOLVED that the reports be noted.

18/157 Date of the next Parish Council meeting

RESOLVED that the next meeting of the Parish Council will be held on **Tuesday 19th March 2019** commencing at **1900**.

18/158 Other Business not requiring Notice.

- a) The Clerk informed members that he has invited Bartek Wytrzyaszczewski our new Community Involvement Officer to attend our next Parish Council meeting.
- b) The Chairman noted that the pot holes in Back Lane have not been fully attended to and asked the Ward Members to take the matter up again with City of York Officers concerned.
- c) Cllr Jeffery proposed that the allotment highway hedgerow be allowed to increase in height to act as a screen. The clerk will discuss this with our hedgerow contractor.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.