

Wigginton Parish Council

The Old School, Mill Lane, Wigginton, York YO32 2PU

Minutes of the Virtual (Zoom) Meeting of the Parish Council, held on Monday 12.10.2020, in a single session starting at 19.00.

20/061 Present

Cllrs Gates (Chairman), Denton, Edwards, Finch, Lakey, Leaf, Runciman, Spence and Vaughan.

20/062 In Attendance

The Clerk.

20/063 Apologies for absence

Cllr Wreglesworth.

20/064 Declarations of interest

There were no declarations of interest.

20/065 Confirmation of Minutes of previous virtual meeting held on 23/09/20

Members agreed the minutes of the previous virtual meeting held on 23/09/20.

RESOLVED that the minutes be accepted as a true record.

20/066 Matters arising from the minutes of the virtual meeting held on 23/09/20

There were no matters arising.

20/067 Report from Recruitment Committee recommending appointment of the successful applicant for post of Clerk and RFO

Cllr Runciman advised that, following six expressions of interest and five resulting applications, the recruitment panel had shortlisted and interviewed three of the applicants. It had unanimously decided to recommend Karin de Vries to be appointed as Clerk and RFO. It was proposed to appoint Karin initially at SCP 20 for the 20 hours per week post and to increase this to SCP 21 on successful conclusion of a 6 month probationary period.

Cllr Runciman reminded members that there would be an associated NEST pension scheme membership with a 3% employer pension contribution. Karin had been made aware of, and accepted, the requirement to work from the Parish Council office for at least ½ day per week.

Members briefly discussed the Committee's recommendation and unanimously agreed to appoint Karin de Vries as the Parish Council's Clerk and RFO from 21st October 2020.

RESOLVED that the appointment be approved.

20/068 Consideration of upgrading the Parish Council's Zoom account so that meetings could exceed 40 minutes and the inclusion of meeting link details in the future Notices of Meeting

The Clerk reported that using Zoom Pro (the upgraded version of Zoom) at a cost of some £11 per month, would make it possible to have longer meetings without the need to split them into 40 minute sessions. He also described how the meeting password could be changed to that in the published link just before the meeting, then back to a hidden value at the end of the meeting. In this way members of the public who wished to be present could access the meeting directly and would not need to ask any individual for access (see YLCA White Rose Update of 12.08.20).

Members discussed the proposal, agreed to proceed with purchase of Zoom Pro and to use the proposed approach of including meeting link details in the Notice of Meeting.

RESOLVED that the purchase of Zoom Pro and the change to including the meeting link details in the Notice of Meeting be approved.

20/069 Chairman's additional remarks

The Chairman thanked Ian Cuthbertson, who had acted as temporary Clerk and RFO since 1st July, for his work in seeing the Parish Council through a potentially difficult period, for supporting the recruitment of a replacement permanent Clerk and RFO, and for his forthcoming work in handing-over to Karin in her new role. Members unanimously agreed with the Charman's comments

RESOLVED that the Chairman's remarks be noted.

20/070 Date of the next Parish Council meeting

Members confirmed that the date for the next virtual (Zoom) full meeting of the Parish Council would be as already set for 19.00 on Wednesday 21st October.

The Chairman closed the meeting at 19.20