

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**Draft** Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 18/02/2020 in the Old School Community Hall, Wigginton.

**19/137 Present**

Cllrs Gates, (Chairman), Edwards, Denton, Finch, Runciman (part), Spence and Vaughan

**19/138 In Attendance**

The Clerk and 2 members of the public and PCSO S Hall

**19/139 Apologies for absence**

Cllr Leaf.

**19/140 Declarations of interest**

Cllrs Gates and Denton declared an interest in minute 19/147 below and took no part in the discussions or decision.

**19/141 To receive a report from North Yorkshire Police**

PCSO Hall gave an overview of recent criminal and anti-social behaviour activities in the local area. He also informed members that in January there were 5 recorded crime incidents.

Anti social behaviour nuisance 3

Anti social behaviour personal 1

Burglary 1

Contact can be made with the police a) in an emergency by telephoning and in a non-emergency 101. For general communication they can be emailed

[yvonne.taylor@northyorkshirepnn.police.uk](mailto:yvonne.taylor@northyorkshirepnn.police.uk) or

[snayorknorth@northyorkshire.pnn.police.uk](mailto:snayorknorth@northyorkshire.pnn.police.uk)

Other useful links include:

Crime statistic [www.police.uk/north-yorkshire/york-north/crime/](http://www.police.uk/north-yorkshire/york-north/crime/)

Community speed watch [www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/](http://www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/)

**RESOLVED** that the report be noted.

**19/142 To receive and discuss Planning Applications received**

- a) 20/0122/FUL. 24, Forest Close, Wigginton, York YO32 2ZG. Single storey rear extension.

**RESOLVED** that we have no objections.

**19/143 To receive Planning Application Decision Notices**

- a) 19/01644/FUL. Brecks Farm, Wigginton Road, Wigginton, York YO32 2RH. Installation of ground source heat pump system and erection of associated plant room.

**APPROVED**

- b) 19/02312/FUL. 19, Ascot Road, Wigginton, York YO32 2QE. Single storey side extension and porch to frontage following demolition of existing attached garage.

**APPROVED**

- b) 19/02506/FUL. 56, Mill Lane, Wigginton, York. YO32 2PY. Dormer to side and single storey rear extension. Revised plans submitted.

**APPROVED**

- a) 19/02244/FUL. 35, Windsor Drive, Wigginton, York YO32 2QS.  
First floor side extension, single storey rear extension with balcony above and canopy extension to front.

**APPROVED**

- b) 19/02595/TPO. Rosevale Private Residential Home, 33, The Village, Wigginton, York YO32 2PR. Fell a sycamore protected by Tree Preservation Order No. 51/1983. Various pruning works to trees protected by Tree Preservation Order No. 178/13.

**APPROVED**

### **19/144 Confirmation of Minutes of Previous Meeting**

Members agreed the minutes of the previous meeting held on 21/01/20

**RESOLVED** that the minutes be accepted as a true record.

The Chairman signed the minutes.

### **19/145 Matters arising from the Minutes of the Previous Meeting.**

#### **a) Neighbourhood Plan**

Cllr Edwards informed the members that although the team has recently met there is no further information on progress.

**RESOLVED** that the matter be noted.

#### **b) Grievance and Disciplinary Procedure**

The Clerk informed members that this is now available for members in the parish office.

**RESOLVED** that the matter be noted.

#### **c) Accident Claim**

The clerk informed members that there was no further progress and the matter may take some time to reach its conclusion.

**RESOLVED** that the matter be noted and monitored.

#### **d) Village Notice Board**

The clerk informed members that the new notice board is now being manufactured and the work should be completed by the month end.

**RESOLVED** that the matter be noted and progressed.

### **19/146 To receive minutes of meetings held since September meeting**

- a) Haxby and Wigginton Youth and Community Association 28.11.19
- b) Haxby and Wigginton Youth and Community Association 23.01.20
- c) Wigginton Sports and Playing Field Association 23.01.20
- d) The Old School Management Committee 24.01.20

### **19/147 Naming of the Community Pavilion, completion and handover**

Cllrs Gates and Denton took no part in the Naming of the Community Pavilion discussion which was chaired by Cllr Vaughan.

Members discussed the matter at length and a proposal was made that the name must include the name WIGGINTON. This was further discussed.

**RESOLVED** by a majority that the Community Pavilion name is agreed to but must include the name WIGGINTON.

The Clerk informed members that the completion and handover date is anticipated as 29.02.20.

**RESOLVED** that the report be noted.

## **19/148 Proposed amendments to the Traffic Order-The Village, Wigginton. N0.14/43 2020**

The Clerk informed members that notice has been received from City of York Council to complete the double yellow lines between outside 41 to 47 The Village. Representation can be made up to 28.02.20

**RESOLVED** that the matter the proposal is supported.

## **19/149 Clerks Update Report**

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:

### **a) Minor amendments to WSPFA Lease**

The Clerk informed members that the Parish Councils Solicitor has confirmed that two (2) very minor changes to the lease recently request by WSPFA and FF have been agreed to.

### **b) Allotment Rents**

The Clerk informed members that allotment rent invoices have been sent to allotment holders for 2020-2021.

### **c) Ward Committee grant**

The Clerk confirmed that the Haxby and Wigginton Ward Committee have agreed to the grant request and payment in the sum of £ 480.00 has been received.

### **d) Web-site updates**

The Clerk informed members that the Parish Councils web site has now been fully updated.

### **e) Letter of thanks**

The Clerk informed members that he has received a letter of thanks from Haxby and Wigginton Luncheon Club for the grant recently awarded.

### **f) Transfer of Archive material to Explore Archive.**

The clerk informed member that a meeting is arranged for 25.02.20 with Explore Archive staff to discuss transfer of Parish Council material. Members discussed this and agreed that all material is to be Gifted to the Archive.

**RESOLVED** that the matter be noted and appropriate action taken where necessary.

## **19/150 Financial Report**

The clerk presented the accounts for January 2020.

### **a) Reconciliation**

Opening balance brought forward-current account	£ 6611.63
Opening balance brought forward- interest account	£ 3458.22
Opening balance brought forward-Skipton Building S.	£ 44649.21
Less un-presented payments 2018-19	<u>-£ 3723.25</u>
Balance	£ 50995.81
Add receipts to January 2020	£ 66596.65
Less payments to January 2020	<u>-£ 59239.56</u>
Less reserves	-£ 9305.55
Available balance	£ 49047.35

### **b) Management Accounts**

The Management Accounts were presented and accepted.

### **c) Payments**

The following payments were approved for January 2020

100792	COSC	£ 3250.00
100793	H & W Luncheon Club	£ 250.00
100794	H & W Seniors Social Club	£ 200.00
100795	The Wonder Years	£ 1979.00

100796	The Wednesday Club	£	400.00
100797	Void		
100798	Void		
100799	Wigginton Tennis Club	£	500.00
100800	Yorkshire Tree Surgeons	£	1848.00
100801	A Hill	£	1380.00
100802	HMRC	£	315.96
100803	D W Geary	£	983.24
100804	H & W Y & C Assoc.	£	5070.00
DD	BT	£	<u>95.00</u>
	TOTAL		£16271.20

**RESOLVED** that the accounts be noted.

**19/151 To receive reports from outside bodies.**

**a) Churchfield Open Space Committee**

Cllr Denton informed members that the AGM has recently been held and minutes together with the annual accounts and the annual safety report have been circulated. Hedge cutting to resident's hedgerow bordering the Play Area will be included in the 2020 hedge cutting programme.

**b) Oaken Grove Youth & Community Association**

Cllr Finch informed members that a meeting of the trustees was held on 23/01/20 and minutes circulated.

**c) Cemetery Committee**

Cllr Gates informed members that there was nothing further to report.

**d) Environment Committee**

The Clerk informed members that there was nothing to report.

**e) Old School Management Committee**

The Clerk informed members that a meeting of the Old School Trustees was held on Friday 24.01.20. The minutes have been circulated.

**f) Wigginton Sports and Playing Field Association**

The Chairman reported that there is still an urgent requirement to appoint a treasurer, however recently two individuals have shown an interest in the position. The association may have to consider paying an honorarium for the role.

**g) Haxby and Wigginton Ward Committee**

It is understood that a Ward meeting is due to be held shortly.

**RESOLVED** that the reports be noted.

**19/152 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting of the Parish Council will be held on **17<sup>th</sup> March 2020**

**19/153 Other meetings**

The next Finance Committee meeting will be held on 26.02.20.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**

