

**Wigginton Parish Council**  
**The Old School Community Hall, Mill Lane, Wigginton,**  
**York YO32 2PU**

**Draft** Minutes of the Meeting of the Parish Council held at 1900 on Tuesday 21/01/2020 in the Old School Community Hall, Wigginton.

**19/120 Present**

Cllrs Gates, (Chairman), Edwards, Denton, Finch, Lakey, Runciman (part), Vaughan and Wreglesworth

**19/121 In Attendance**

The Clerk and City of York Councillor I Cuthbertson (part), M Scrowston (part), PCSO's M Martin and S Cartwright (part).

**19/122 Apologies for absence**

Cllr Leaf.

**19/123 Declarations of interest**

None

**19/124 To receive a report from North Yorkshire Police**

PCSO's S Cartwright and M Martin gave an overview of recent criminal and anti-social behaviour activities in the local area. They also informed members that in December there were 4 recorded incidents.

Burglary                                   4

Contact can be made with the police a) in an emergency by telephoning and in a non-emergency 101. For general communication they can be emailed

[yvonne.taylor@northyorkshirepolice.pnn.police.uk](mailto:yvonne.taylor@northyorkshirepolice.pnn.police.uk) or

[snayorknorth@northyorkshire.pnn.police.uk](mailto:snayorknorth@northyorkshire.pnn.police.uk)

Other useful links include:

Crime statistic [www.police.uk/north-yorkshire/york-north/crime/](http://www.police.uk/north-yorkshire/york-north/crime/)

Community speed watch [www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/](http://www.northyorkshire.police.uk/what-we-do/road-policing/community-speed-watch/)

**RESOLVED** that the report be noted.

**19/125 To receive and discuss Planning Applications received**

- a) 19/02312/FUL. 19, Ascot Road, Wigginton, York YO32 2QE. Single storey side extension and porch to frontage following demolition of existing attached garage.

**RESOLVED** that we have no objections

- b) 19/02506/FUL. 56, Mill Lane, Wigginton, York. YO32 2PY. Dormer to side and single storey rear extension. Revised plans submitted.

**RESOLVED** that we have no objections.

- c) 20/00018/FUL. 65, Greenshaw Drive, Wigginton, York YO32 2WY. Single storey rear and part side extension.

**RESOLVED** that we have no objections.

**19/126 To receive Planning Application Decision Notices**

- a) 19/02263/FUL. 59, Windsor Drive, Wigginton, York YO32 2QS.  
Two storey side and rear extension after demolition of existing garage.

**APPROVED**

- b) 19/02033/FUL. 141, Greenshaw Drive, Wigginton, York YO32 2DB. First floor rear extension with balcony, replace 2no. first floor rear windows and Juliet balconies and partial conversion of existing attached garage to habitable room.

**APPROVED**

- c) 19/02487/TPO. Mulberry House, Back Lane, Wigginton, York Yo32 2ZH. Crown reduce, lift and thin Mulberry protected by Tree Preservation Order no. 1078/13.

**APPROVED**

### **19/127 Confirmation of Minutes of Previous Meeting**

Members agreed the minutes of the previous meeting held on 17/12/19

**RESOLVED** that the minutes be accepted as a true record.

The Chairman signed the minutes.

### **19/128 Matters arising from the Minutes of the Previous Meeting.**

#### **a) Neighbourhood Plan**

Cllr Edwards informed the members that there is currently no further development with the Neighbourhood Plan.

**RESOLVED** that the matter be noted.

#### **b) Additional allotment and self-build provision**

The Clerk informed members that there is nothing further to report.

**RESOLVED** that the matter be noted and monitored.

#### **c) Accident Claim**

The clerk informed members that the Zurich Insurance Accident Investigator has now visited site and has been provided with a selection of Green Flag and other Award reports.

The matter is likely to be resolved in the near future.

**RESOLVED** that the matter be noted and monitored.

#### **d) Village Notice Board**

The clerk informed members that the new notice board has still not be installed mainly due to construction work in progress and the access to the Sports Field.

**RESOLVED** that the matter be noted and progressed.

#### **e) S 137 Grant Payments**

The clerk informed members that all payments have now been made.

**RESOLVED** that the matter be noted.

### **19/129 To receive minutes of meetings held since September meeting**

None received.

### **19/130 To consider and adopt the NALC Grievance and Disciplinary Procedures 2020.**

The Clerk informed members that the Grievance and Disciplinary Procedures have been circulated to members for comment.

After consideration and comment the Procedures were adopted.

**RESOLVED** that the report be noted.

### **19/131 Community Pavilion update**

The Chairman invited M Scowston to give his update on the Community Pavilion.

The building project is well advance but slightly behind schedule as a result of drying conditions. It is anticipated that the building will be handover mid to late March 2020. The fit out should commence during April.

There is a shortfall in funding but a number of grant applications with various organisations are being progressed and a local resident has offered an interest free two year loan.

A committee to be known as Wigginton Community Pavilion Trust has been established to operate the pavilion and has appointed Cllr Denton as temporary chairman.

The building is to be named and it is hoped that the Steering Group, the Wigginton Sports and Playing Field Association and the Wigginton Parish Council agree on the proposal.

A number of questions were raised and dealt with.

Cllr Gates thanked Mr Scrowston for his report and agreed that the matter of the naming of the pavilion will be included in the Parish Council's next meeting agenda for the members to discuss.

**RESOLVED** that the matter be noted and actioned accordingly.

### 19/132 Clerks Update Report

The Clerk reported Parish Council business and on correspondence received and dealt with, the majority of which has previously been circulated. Additional includes:

#### a) Carols around the Tree

The clerk informed members that he has received a letter of thanks from a local resident who raised funds towards an expedition to Kilimanjaro later in 2020, from the sale of cakes and confectionery at the carols around the tree event.

**RESOLVED** that the matter be noted

### 19/133 Financial Report

The clerk presented the accounts for November 2019.

#### a) Reconciliation

Opening balance brought forward-current account	£ 6611.63
Opening balance brought forward- interest account	£ 3458.22
Opening balance brought forward-Skipton Building S.	£ 44649.21
Less un-presented payments 2018-19	<u>-£ 3723.25</u>
Balance	£ 50995.81
Add receipts to December 2019	£ 61657.18
Less payments to December 2019	<u>-£ 42968.36</u>
Less reserves	-£ 9695.55
Available balance	£ 59989.08

#### b) Management Accounts

The Management Accounts were presented and accepted.

#### c) Payments

The following payments were approved for December 2019

100786	Shepherd group Bass Band	£ 100.00	
100787	OSMC	£ 70.00	
100788	Browns Nurseries	£ 208.33	
100789	Citizens Advice York	£ 1087.93	
100790	HMRC	£ 315.96	
100791	D W Geary	£ 1158.24	
DD	BT	<u>£ 102.87</u>	
	TOTAL	£ 3084.99	d) Quarter

#### 3 VAT return

The clerk informed members that the q3 VAT return has been completed and submitted to HMRC for repayment. Finance Committee.

e) To sign the Precept Notice for submission to City of York Council.

The Chairman and Clerk signed the Precept Notice for 2020-2021.

f) Double Taxation

The Clerk informed members that the Double Taxation claim to City of York Council has been paid in the sum of £ 4600.57.

**RESOLVED** that the accounts be noted, and that all payments for December are confirmed. The Precept Notice is to be forwarded to City of York Council.

**19/134 To receive reports from outside bodies.**

**a) Churchfield Open Space Committee**

Cllr Denton informed members that there is nothing to report other than as mentioned in the Accident Investigation. (19/127c above).

**b) Oaken Grove Youth & Community Association**

Cllr Finch informed members that a meeting of the trustees is to be held on 23/01/20.

**c) Cemetery Committee**

Cllr Gates informed members that there was nothing further to report. **Environment Committee**

The Clerk informed members that there was nothing to report.

**d) Old School Management Committee**

The Clerk informed members that the Old School Trustees will be meeting on Friday 24.01.20.

**e) Wigginton Sports and Playing Field Association**

The Chairman reported that there is still an urgent requirement to appoint a treasurer and Vice Chairman for the Association.

**f) Haxby and Wigginton Ward Committee**

City of York Councillor informed the meeting that it is hoped to arrange a Ward Meeting in the very near future and that four such meetings will be held during the year.

**RESOLVED** that the reports be noted.

**19/135 Date of the next Parish Council meeting**

**RESOLVED** that the next meeting of the Parish Council will be held on **18<sup>th</sup> February 2020**

**19/136 Other meetings**

The next Cemetery Committee meeting will be held on 28.01.20.

**NB These minutes are unconfirmed and subject to confirmation at the next meeting of the Parish Council.**