

Wigginton Parish Council

The Old School, Mill Lane, Wigginton, York YO32 2PU

Minutes of the Ordinary Meeting of Wigginton Parish Council, held virtually on Wednesday 20th January 2021, starting at 19.00

Present:

Councillors: Cllrs Gates (Chairman), Denton, Edwards, Finch, Lakey, Leaf, Runciman, Spence and Vaughan.

In attendance: Ward Councillor Cuthbertson and the Clerk

20/111 Chairman's welcome

The Chairman welcomed everyone to the meeting. He set out the procedure for the virtual meeting and explained that the meeting would be recorded.

20/112 Apologies for absence

It was RESOLVED to approve Cllr Wreglesworth's reason for absence.

20/113 Declarations of interest

No declarations of interest were made.

20/114 To receive the December 2020 report from North Yorkshire Police

A report had been received but no points needed to be raised.

20/115 To approve the Minutes of the Parish Council virtual meeting held on 16th December 2020

It was RESOLVED to approve the minutes of the Parish Council meeting held on 16th December 2020 as a true record.

20/116 To consider matters arising from the Minutes of the virtual meeting held on 18th November 2020 and decide any necessary action;

No matters were raised.

20/117 To confirm delegated decisions taken between meetings;

- 1. To confirm the approval of a quotation for works to a beech tree on Broad Oak Lane.**

It was RESOLVED to confirm the delegated decision to accept the quotation for works to a beech tree for £140 plus VAT.

20/106 Planning

- 1. To consider a response to the following planning applications:-**

- a) 20/02376/FULM – Land to rear of Moor House Narrow Lane. Change of use from agricultural land to pre-historic recreation and education centre, erection of replica Iron Age Round Houses, Neolithic Long House and Long Barrow, replica Stonehenge and visitor facilities including coach parking, toilets and café.

After some discussion, several questions remained, including regarding access, parking and traffic. The Clerk was asked to contact the case officer and to invite the applicant to an extraordinary meeting to be held before 10 February.

- b) 20/02416/FUL – Accommodation Block. Wigginton Road. Conversion of mixed use dog groomers, nail salon, office, toilets and apartment to 4no. dwelling houses (use class C3). No objections.
- c) 20/02406/FUL – 39 The Village. First floor and two storey rear extension. No objections.
- d) 20/02395/FUL – 14 Village Garth. Single storey front and side extension, link extension to garage, extension and 2no. rooflights to garage, replacement windows and dormer to front, 1.2m high railings and gates to front. No objections.
- e) 20/02381/FUL – 11 Ascot Road. Single storey front extension. No objections.
- f) 20/02485/FUL - 116F Greenshaw Drive. Replacement detached garage to rear. No objections.

2. To note details of planning applications decided by the City of York Council and to decide upon any necessary action:-

- a) 20/02006/FUL – Strathmore Sutton Road. Demolition of existing building and erection of industrial building (Use class B8 storage or distribution). Approved.
- b) 20/02149/FUL - 50 Plantation Way. Single storey rear extension after demolition of existing conservatory, single storey front extension and partial conversion of existing garage into habitable accommodation. Approved.
- c) 20/02153/FUL - 27 Plantation Way. Single storey side and rear extension. Approved.

3.To consider other matters related to planning and decide upon any necessary action to include:-

- a) Huntington Neighbourhood Plan. Consultation on proposed modifications to Green Belt Policies.
After a brief discussion, it was RESOLVED not to respond.

20/119 To receive an update report from the Clerk regarding current matters and correspondence received since the Parish Council's last virtual meeting held on 16th December 2020 and to decide on any necessary action:-

1. To consider an update for arrangements for the village pond

As some works were now considered a matter of urgency, it was RESOLVED to request a quotation to carry out some of the required works, namely, to extend the culvert and to repair holes that had appeared on the side of the pond. With regard to the pond edging, the Clerk was also asked to find out whether Mr Cavanagh of the City of York could provide recommendations for suitable contractors for the works in question. As the Parish Council does not own the pond, the question regarding funding for the works remains.

2. To consider an appeal for laptops for Haxby and Wigginton schools.

As a result of an initiative by former Parish Clerk, Mr Geary, a large number of laptops had been donated. As the Parish Council cannot support school activities, it was felt more appropriate for the Poor and Towns Land charity to consider donating to the appeal.

3. To consider a request for the Council to pass a motion supporting the Climate and Ecological Emergency (CEE) Bill.

Councillors were generally supportive of the Bill but also discussed what the Parish Council could do within the village itself. A Millennium Wood had been planted in 2000 and this was a major benefit to the local environment and other actions could be taken. The Environment Committee was asked to develop some detailed plans for Wigginton Parish Council in conformity with the Community Actions within the Neighbourhood Plan and the Wigginton Parish Council Annual Plan for 2021/22.

It was RESOLVED to support the Climate and Ecological Emergency Bill.

4. **To consider necessary works to the noticeboard on Westfield Lane.**
It was RESOLVED to delegate to the Clerk to instruct works to have the noticeboard on Westfield Lane repaired for a cost up to £200.
5. **To receive White Rose Updates dated 18 December 2020 and 8 January 2021.**
The White Rose Updates were noted.
6. **To receive email from YLCA regarding nominations for a replacement parish representative to the City of York Council Standards Committee.**
7. It was RESOLVED to nominate Cllr Leaf.
8. **To note the Coronavirus Update from YLCA and the Covid19 updates from the City of York.**
Cllr Denton reported that volunteers were required for marshalling on the Askham Bar testing site.

20/120 Financial Matters and Governance

1. **To receive the Parish Council's Financial reports (bank reconciliation and budget monitoring reports) for December 2020**

It was RESOLVED to approve the Bank Reconciliation and Budget Monitoring reports for December 2020.

2. **Council noted the following receipts:**

Churchfield. Ground rent	£ 12.00
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3. **To confirm the following payments:-**

Wigginton Poor and Towns Land Charity	(BP)	£ 780.00
Browns Nurseries. Christmas Trees	(BP)	£ <u>250.00</u>
		£ 1030.00

It was RESOLVED to confirm the above payments.

4. **To approve the following payments:-**

BT Phone and Internet	(DD)	£ 64.20
Citizen Advice York	(BP)	£ 1383.00
Salaries January	(BP)	£ 959.31
SLCC. Annual membership	(BP)	£ 130.00
Giffgaff. Monthly Plan	(BP)	£ 6.00
Amazon. Printing paper	(BP)	£ 3.47
HMRC. Income tax and NI January	(BP)	£ 272.00
HWY&CA. Grant	(BP)	£ 6000.00
Wigginton Recreation Hall Trust. Grant	(BP)	£ <u>1500.00</u>
		£ <u>10317.98</u>

It was RESOLVED to approve the above invoices for payment.

5. **To note correspondence from the City of York regarding the award of Double Taxation for 2020/21.** The Clerk was thanked for her successful Double Taxation claim as £11,045.14 was awarded.
6. **To receive a report of the Finance Committee meeting held on 15 January 2021 and to decide on any necessary action, including:-**
 - a) **To consider the Annual Plan for 2021/22.**
It was RESOLVED to adopt the Annual Plan for 2021/22.
 - b) **To consider the Budget and to set the Precept for 2021/22.**
The Chair of the Finance Committee provided some background information to the Budget. It was RESOLVED to adopt the Budget and to set the Precept for 2021/22 at £62,500.

An email was received from the Haxby Foodshare initiative. Councillors were generally supportive of supporting the initiative, but no grant application had been received yet. It was RESOLVED that the remaining grant budget of £175 would be

allocated in principle, subject to the grant application form being completed. Any additional request would have to be separately considered.

20/121 To receive reports from outside bodies

1. Churchfield Open Space Committee

Cllr Denton reported that the Committee had submitted a request for grant funding for wet pour surfacing. The field is generally well used.

2. Oaken Grove Community Centre.

Cllr Finch advised that there was nothing to report. The Clerk was asked to distribute a recently received report of activities.

3. Haxby & Wigginton Joint Cemetery Committee

The next meeting will be held on 25 January 2021.

4. Haxby & Wigginton Neighbourhood Plan Group

Cllr Edwards reported that substantial feedback had been received from the City of York Council. The Neighbourhood Plan is very near completion thanks to the support by the City of York. A summary will be sent to all residents for their feedback.

5. Environment Committee

A meeting is to be scheduled once quotations for the pond works have been received.

6. Old School Management Committee

The Old School was still closed.

7. Wigginton Sports and Playing Field Association

The Chairman reported that works to the entrance of the car park had been carried out.

8. Haxby and Wigginton Ward Committee

Ward Councillor Cuthbertson reported on the continuing works regarding road and footpath repairs. The Ward Committee had supported the Foodshare project and had received a grant application by Bright Sparks for mental health resilience by offering courses and activities for residents across York. A grant application was also received regarding the laptops for schools appeal. Cllr Cuthbertson will also liaise with one of head teachers regarding the IT needs of school children and the potential compatibility issues.

20/122 To confirm the date of the next virtual Parish Council meeting

It was confirmed that the next Ordinary Parish Council meeting would be held on 17 February 2021 at 7pm.

The Chairman closed the meeting at 20:32