

Wigginton Parish Council

The Old School, Mill Lane, Wigginton, York YO32 2PU

Minutes of the Ordinary Meeting of Wigginton Parish Council, held virtually on Wednesday 17th February 2021, starting at 19.00

Present:

Councillors: Cllrs Gates (Chairman), Denton, Edwards, Finch, Leaf, Runciman, Spence and Vaughan.

In attendance: Clerk

20/123 Chairman's welcome

The Chairman welcomed everyone to the meeting. He set out the procedure for the virtual meeting. On behalf of the Parish Council, he offered condolences to Cllr Denton who had lost his brother and sister-in-law.

20/124 To receive apologies for absence

It was RESOLVED to approve Cllr Lakey's reason for absence. Cllr Runciman would join after the start of the meeting.

20/125 To receive any declarations of interest

No declarations of interest were made.

20/126 To receive the January 2021 report from North Yorkshire Police

A report had been received but no points needed to be raised.

20/127 To approve the Minutes of the Parish Council virtual meeting held on 20th January 2021

It was RESOLVED to approve the minutes of the Parish Council meeting held on 20th January 2021 as a true record.

20/128 To approve the Minutes of the Parish Council virtual extraordinary meeting held on 4th February 2021

It was RESOLVED to approve the minutes of the Parish Council meeting held on 4th February 2021 as a true record.

20/129 To consider matters arising from the Minutes of the virtual meeting held on 20th January 2021 and the extraordinary meeting held on 4th February 2021 and decide any necessary action

No matters were raised.

20/130 To confirm delegated decisions taken between meetings;

1. To confirm the approval of a grant of £175 to the Foodshare Project

It was RESOLVED to confirm the delegated decision to approve a \$137 grant of £175 to the Foodshare Project.

20/131 Planning

1. To consider a response to the following planning applications:-

- a) 21/00079/FUL – 23 Manor Garth. Single Storey extension. No objections.
- b) 21/00041/FUL – 2 Middle Banks. Single Storey extension. No objections.
- c) 21/00178/FUL - 2 Sunnyside. Two storey side extension and single storey rear extension. The Chairman declared an interest. Cllr Runciman joined the meeting at this point. After some discussion, it was RESOLVED to object to the

proposals because the extension would be located on top of two drains. Other concerns related to other drainage issues and the impact on the streetscape. The Clerk would write an objection letter with support of Cllr Edwards.

- d) 21/00157/FUL – 25 Lockey Croft. Dormer to rear. No objections.
- e) 21/00264/FUL – 21 Forest Close. Two storey and single storey side extension, porch to front. No objections.
- f) 21/00257/FUL – 10 Lockey Croft. Single storey side and rear extension. No objections.

2. To note details of planning applications decided by the City of York Council and to decide upon any necessary action:-

- a) 20/02316/FUL 15 Saxford Way. Partial garage conversion to living accommodation including a single storey side and rear extension and front canopy. Approved.
- b) 20/02319/FUL - 37 Lockey Croft. Two storey side extension. Approved.
- c) 20/02381/FUL – 11 Ascot way. Single storey front extension. Approved.

3.To consider other matters related to planning and decide upon any necessary action to include:-

- a) 20/02376/FULM – Land to rear of Moor House Narrow Lane. Change of use from agricultural land to pre-historic recreation and education centre, erection of replica Iron Age Round Houses, Neolithic Long House and Long Barrow, replica Stonehenge and visitor facilities including coach parking, toilets and café. There was nothing new to report.

20/132 To receive an update report from the Clerk regarding current matters and correspondence received since the Parish Council's last virtual meeting held on 16th December 2020 and to decide on any necessary action:-

1. To consider an update for arrangements for the village pond

Emergency works had now been carried out to the pond.

2. To consider quotations for the hedge cutting contract for 2021/22.

The contract had been published on the website, the notice boards and on social media. In addition, quotations had been sought from 3 companies. After some discussion, it was RESOLVED to accept the quotation from T & T.A. Park Ltd for £1700 plus VAT for the year 2021/22.

3. To receive a request for a parish representative to the Haxby and Wigginton Traders association.

The Clerk was asked to request further information.

4. To receive an email from YLCA regarding a ballot to consider the selection of a parish representative to the City of York Council Standards Committee

The Council RESOLVED to select Mr Mark Waudby.

5. To receive an email from YLCA seeking the views of YLCA Member Councils on the power to hold remote meetings.

The Council RESOLVED to respond that it is in favour of retaining the power to hold remote meetings and hybrid meetings. The Clerk was asked to respond to the survey detailing the reasoning.

6. To receive White Rose Updates dated 22 January 2021 and 5 February 2021.

The White Rose Updates were noted.

7. To receive an email regarding the YLCA Annual Conference to be held remotely on 21 and 22 April 2021.

It was RESOLVED that the Clerk would attend the Annual Conference. The Chairman invited Members to let the Clerk know if they also wish to attend.

8. To note the Covid19 updates from the City of York.

Members commented that they found the updates very useful. Members wished to recognise the hard work done extremely well by the City of York and specifically Sharon Stoltz to reduce the infection rate in York. Cllr

Runciman offered to relay the comments to Sharon Stoltz. It was also noted that the Haxby Group practice is doing an exceptional job.

20/133 Financial Matters and Governance

1. To receive the Parish Council's Financial reports (bank reconciliation and budget monitoring reports) for January 2021

It was RESOLVED to approve the Bank Reconciliation and Budget Monitoring reports for January 2021.

2. Council noted the following receipts:

Zurich. Insurance Claim	(DC)	£ 325.00
WSPFA. Lease payment	(DC)	£ 250.00

3. To approve the following payments:-

BT Phone and Internet	(DD)	£ 64.20
Yorkshire Tree Surgeons. Hedge and tree works	(BP)	£ 7800.00
PH Dobson. Emergency repairs pond	(BP)	£ 620.00
Salaries January	(BP)	£ 755.79
Home working allowance Nov-Feb	(BP)	£ 104.00
Giffgaff. Monthly Plan	(BP)	£ 6.00
Amazon. Printing ink and paper	(BP)	£ 54.45
HMRC. Income tax and NI January	(BP)	£ 272.00
NEST. Pension contributions Oct-Feb	(BP)	£ <u>356.17</u>
		£ <u>10032.61</u>

It was RESOLVED to approve the above invoices for payment.

20/134 To receive reports from outside bodies

1. Churchfield Open Space Committee

Cllr Denton reported that the Committee had appealed for donations of bird boxes for the Churchfield Open Space. Several requests for grant funding had been submitted. The Churchfield play area continues to be well used.

2. Oaken Grove Community Centre.

The Clerk had forwarded an update regarding the Oaken Grove's youth activities. Cllr Runciman offered to request an update regarding the library.

3. Haxby & Wigginton Joint Cemetery Committee

There was no news to report.

4. Haxby & Wigginton Neighbourhood Plan Group

Cllr Vaughan reported that the Neighbourhood Plan is nearing completion.

5. Environment Committee

A meeting is to be scheduled once quotations for the pond works have been received.

6. Old School Management Committee

Cllr Vaughan reported that the Committee was very grateful for a Covid19 grant received from the City of York.

7. Wigginton Sports and Playing Field Association

The Chairman reported that a meeting will be held on 18 February 2021. Plans for the old Triathlete building had been postponed.

8. Haxby and Wigginton Ward Committee

Ward Councillor Cuthbertson had sent his apologies. Members of the Council wished him well.

20/135 To confirm the date of the next virtual Parish Council meeting

It was confirmed that the next Ordinary Parish Council meeting would be held on 17 March 2021 at 7pm.

The Chairman closed the meeting at 19:55.