

# WIGGINTON PARISH COUNCIL

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Minutes of the Ordinary Meeting of Wigginton Parish Council Meeting held on Wednesday 23rd June 2021 at 19:00 at the Wigginton Squash and Social Club Meeting Room

## **Present:**

Councillors: Cllrs Gates (Chairman), Denton, Finch, Runciman and Wreglesworth

In attendance: Ward Councillor Cuthbertson and the Clerk

## **21/024 Chairman's welcome**

The Chairman welcomed those present to the first face to face meeting since the Covid restrictions came into force. He explained the Covid-safe rules for the meeting and that the meeting should be kept as brief as possible.

## **21/025 To receive apologies for absence**

Apologies were received from Cllr Edwards, Lakey, Leaf and Spence.

## **21/026 To receive any declarations of interest and any request for dispensations**

Cllr Gates declared an interest in agenda item 21/030.3.a.

## **21/027 To approve the Minutes of the Annual Meeting and the Ordinary Meeting held on 5<sup>th</sup> May 2021**

It was RESOLVED to approve the Minutes of the Annual Meeting and the Minutes of the Ordinary Meeting both held on 5 May 2021.

## **21/028 Open Forum**

It was RESOLVED to adjourn the meeting in order to hold the Open Forum.

1. To receive the May 2021 report from North Yorkshire Police.  
The May 2021 report was received and noted. In addition, PCSO Andy Smith had send a report. He had mentioned increased patrols of Churchfield Open Space and the Playing Fields and announced the restart of Operation Liberate. He expressed hopes that a communal event of Haxby and Wigginton could be held soon. There had been no increase in anti-social behaviour.
2. To receive a report from the Ward Councillors.  
Cllr Cuthbertson reiterated the issue of trespass on the fields to the rear of Windsor Drive and the need for the cooperation of the landowners for the ward to take action. The Ward Committee meeting would be delayed until after 19 July. The ward councillors were carrying out a survey in the area about antisocial behaviour, street cleaning and rubbish collection.
3. To receive residents' questions. None were received.

The Open Forum was closed.

## **21/029 To ratify delegated decisions made between meetings:-**

1. To confirm the delegated decision to adopt the Covid-19 risk assessment for the meeting of 23rd June 2021.  
It was RESOLVED to confirm the delegated decision to adopt the Covid-19 risk assessment for the meeting of 23<sup>rd</sup> June 2021.

## **21/030 Planning**

1. **To consider a response to the following planning applications:-**

- a) 21/01087/FUL – 33A Windsor Drive. Single storey side and front extension, single storey rear extension and solar panels to front roof slope. No objections.
- b) 21/01216/TCNOT – Proposed Telecommunications Equipment North of Windmill House. Sutton Road. Erection of 20m high monopole with 6 no. antennae and equipment cabinets on grass verge north of Windmill House. No objections.
- c) 21/01159/FUL -Welton Stables, Plainville Lane. Outline planning permission for the construction of an equestrian workers dwelling following demolition of existing stable and full planning permission for side extension to existing stable block. No objections.
- d) 21/01244/FUL – Jasmine Cottage, Plainville Lane. Conversion of garage to living accommodation, installation of oil storage tank. No objections.

**2. To note details of planning applications decided by the City of York Council and to decide upon any necessary action:-**

- a) 21/00538/TPO. 3 Moor Lane. Fell group of Sycamore trees (G2); drawback canopy of group of trees (G1) by 2 metres and crown lift Left hand side to 5 metres - protected by Tree Preservation Order no.147/1989. Approved.
- b) 20/02416/FUL. Accommodation block Wigginton Road. Conversion of mixed use dog groomers, nail salon, office, toilets and apartment to 4no. dwelling houses (use class C3). Approved.
- c) 21/00424/FUL. Wigginton Dental Practice. Two storey side extension. Approved.
- d) 21/00678/FUL – 15 Ascot Road. Single storey side and rear extension and new hardstanding to driveway. Approved.
- e) 20/02406/FUL – 39 The Village. First floor and part single storey/two storey rear extension. Refused.
- f) 21/00684/FUL. 57 Walmer Carr. Single storey rear extension after demolition of existing conservatory. Approved.
- g) 21/00704/FUL. 28 Minster View. Single storey side extension. Approved.
- h) 21/00816/FUL – 3 Minster View. Single storey rear extension. Approved.
- i) 21/00496/FUL – 80 Mill Lane. Single storey side and rear extensions and porch to front following demolition of existing conservatory and detached garage. Refused.
- j) 21/00883/FUL – 84 Windsor Drive. Single storey front and rear extensions, conversion of garage to living accommodation including a pitched roof over the flat roof of the existing garage. Approved.
- k) 21/00641/FUL – 6 Brecks Close. Two storey side extension, single storey rear extension and porch canopy to front. Approved.

**3. To consider ongoing planning matters and decide upon any necessary action to include:-**

- a) City of York Local Plan Proposed Modifications and Evidence Base Consultation (2021). It was noted that the proposed changes were not related to Wigginton. It was RESOLVED to support the Local Plan Proposed Modifications. Although Councillor Gates chaired the meeting, he took no part in the discussion and abstained from the vote. The Clerk was tasked with responding that Wigginton Parish Council supports the delineation of the Green Belt and agrees with the principle of the development of Brownfield sites before Green Belt land.
- b) TPO no. 1970/72. Exemption from requiring consent for works to fell 1 no. Oak tree in the garden of 4 Harewood Close, fronting Windsor Drive -protected by Tree Preservation Order no. 1970/72. Members were asked to think of the location for a replacement tree offered by the arboriculturist.
- c) Correspondence in relation to the Rosevale nursing home signage. Ward Councillor Hollyer had raised this matter with the planning team but had not received a substantive response. After some discussion in relation to the size of the signs and whether they were temporary hoarding or permanent signs, Cllr Cuthbertson was asked to follow up this matter.

## 21/031 To receive information and decide actions on village matters to include:

1. To consider an update regarding the village pond.  
Cllr Denton and the clerk had met a third contractor on site.
2. To consider a survey carried out to establish the maintenance works to the building fabric of the Old School.  
The survey had been carried out and the report was awaited.
3. To consider options for moving one of the noticeboards on the corner of Westfield Lane and Mill Lane.  
The Clerk relayed that a potential site for a noticeboard on the wall between the Old School and its car park would be discussed at the Old School Trustees meeting. A new noticeboard would replace the noticeboard facing Westfield Lane and the sign facing Mill Lane would be refurbished.
4. To consider quotation to remedy pooling of water on low-lying allotment.  
Cllr Denton and the clerk had met with one of the allotment holders and a contractor to view the low-lying allotment that is prone to flooding.  
It was RESOLVED to accept the quotation to install a French drain and add topsoil for £950.
5. To note the planting of flowers in containers.  
Cllr Denton, Mrs Janet Denton and Cllr Gates had planted the containers with geraniums. On behalf of the Parish Council, the Chairman thanked Mrs Denton for her help. Many positive comments had been received.
6. To consider commissioning a tree survey.  
After some discussion about trees on Church Lane, it was RESOLVED to instruct Mr Lancaster to carry out a tree survey for £550 plus VAT with some scope to increase the expenditure with a total of £100 if additional trees needed to be surveyed.
7. To consider setting a date for the Carols around the Tree event in December 2021.  
It was RESOLVED to agree to hold the Carols around the Tree event on 13 December subject to the lifting of Covid restrictions. Former Parish Councillor Mr Vaughan had kindly ascertained that the Civic Party would be available on this date.

## 21/032 Financial Matters and Governance

1. To receive the Parish Council's Financial reports for May 2021.  
It was RESOLVED to approve the Bank Reconciliation and Budget Monitoring reports for May 2021.

2. The following receipts were noted.

Lloyds Banking Group. Dividend	£	0.66
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3. To confirm the payments in Appendix 2.

Zurich. Insurance for 21/22	[BP]	£	1,863.04
M.A.H. Garden Maintenance. Grass cutting April	[BP]	£	1,680.00
Grove Fire and Security. Annual check	[BP]	£	60.00
British Telecom	[DD]	£	59.40
Browns nurseries. Geraniums	[BP]	£	149.00
Citizen Advice York March-June 2021	[BP]	£	<u>1,383.00</u>
Total		£	<u>5,194.44</u>

It was RESOLVED to confirm the payments of the above invoices.

4. To approve the payments in Appendix 3.

Salaries June	[BP]	£	1028.09
Home working allowance June	[BP]	£	26.00
Giffgaff. Monthly Plan	[BP]	£	6.00
HMRC. Income tax and NI June	[BP]	£	155.71
NEST. Pension contributions June	[BP]	£	<u>81.95</u>
		£	<u>1,297.75</u>

It was RESOLVED to approve the above invoices for payment.

**21/033 To consider correspondence received and decide action where necessary to include:-**

1. The following emails from YLCA were noted:-
  - a) White Rose Updates, Law and Governance Bulletins and Training Bulletins.
  - b) North Yorkshire Police, Fire and Crime Panel seek independent co-opted members.
  - c) Guidance for the safe use of multi-purpose community facilities.
  - d) Guidance for owners and operators of urban centres, public spaces and managing playgrounds and outdoor gyms.
2. Emails from NALC.  
The emails from NALC were noted.
3. Emails from City of York  
The emails from the City of York were noted.

**21/034 To receive reports from Wigginton Parish Council Committees and outside bodies, and to decide on any necessary action:-**

1. Churchfield Open Space Committee  
Councillor Denton reported that the City of York had awarded a grant of a little over £ 3,500 for wet pour repairs. In addition, the grant from Wigginton Parish Council as well as a grant from the Arnold Clark Community Fund for £1000 would be used for the wet pour repairs.
2. Haxby an Wigginton Youth & Community Association  
Cllr Finch reported that the Covid19 support grants from the City of York had helped HWYCA survive the past 18 months. Their youth work in the community was slowly restarting. The pop-in for older people would initially restart in the form of coffee and cake event in the garden. A location for the defibrillator near Oaken Grove had finally been agreed.
3. Haxby & Wigginton Joint Cemetery Committee  
The Members of the Committee had carried out topple testing and a meeting had been held on 24 May 2021.
4. Haxby & Wigginton Neighbourhood Plan Group  
New plans had been distributed.
5. Environment Committee  
There was no news to report.
6. Old School Board of Trustees  
There was no news to add.
7. Wigginton Sports and Playing Field Association  
At a meeting in relation to concerns about speeding, the possibility of more speedhumps or additional repeater speed signs had been discussed. The postponed Open Day had been rescheduled to 31 July subject to the lifting of Covid19 restrictions. A defibrillator had been installed at the Pavilion very quickly.
8. Haxby and Wigginton Traders Association  
The proposed traders' market was discussed as well as the opportunity to celebrate Yorkshire Day through the Traders Association. The cycle rack locations outside the Co-op and Churchfield Open Space had been agreed.

20/035 To confirm the date and time of the next meeting.

It was confirmed that the next Ordinary meeting would be held on Wednesday 21 July at 19:00 at the Old School.

The Chairman closed the meeting at 20:05