

# WIGGINTON PARISH COUNCIL

The Old School, Mill Lane, Wigginton, York YO32 2PU  
Telephone 07724 205786 or 01904 763880 (answer phone)  
Email: clerk@wiggintonparishcouncil.org.uk

To Members of the Parish Council

14 January 2022

You are invited to attend an informal meeting of Wigginton Parish Councillors to be held on **Wednesday 19th January 2022 at 18:00 held by zoom.**

This meeting will be held remotely to minimise any risks to the public, councillors and staff during the continuing Covid pandemic. No decisions can be taken during this remote meeting but in the interest of transparency, councillors will hold a discussion that would normally lead to resolutions. This meeting will be followed by a face-to-face meeting of Wigginton Parish Council in order to take formal resolutions.

Zoom link:

<https://us02web.zoom.us/j/81734231565?pwd=bmZ0T2RiZ0FCK01MYXgxUXNGNGIJZz09>

Meeting ID: 817 3423 1565

Passcode: 316053



Karin de Vries  
(Clerk)

## AGENDA

21/i01 Chairman's welcome

21/i02 To receive apologies for absence.

21/i03 To receive any declarations of interest and any request for dispensations.

21/i04 To consider the Minutes of the Ordinary Meeting held on 17<sup>th</sup> November 2021.

21/i05 To hold the Open Forum to include:

1. To receive the November and December 2021 police reports.
2. To receive a report from the Ward Councillors.
3. To receive residents' questions.

21/i06 To consider the co-option of eligible candidates to a vacancy on Wigginton Parish Council.

21/i07 Planning

1. To consider a response to the following planning applications:-
  - a) 21/02752/FUL – 28 The Village. Single storey side and rear extensions, dormer to rear, relocated boundary wall, and conversion of garage to home office
2. To note details of planning applications decided by the City of York Council and to consider any necessary action:-
  - a) 21/02070/FUL – Land lying to the North of Windsor Drive. Change of use of land to commercial tree nursery and siting of 1 no. shipping container with access drive from Windsor Drive. Revised Design. Withdrawn.
  - b) 21/02187/FUL – Wigginton Lodge Farm. Erection of 1 no. agricultural store after demolition of existing wooden pole barn, extension to existing straw store and erection of 1 no. agricultural shed. Approved.
  - c) 21/02192/FUL – 9 Kirkcroft. Single storey side and rear extension. Approved.
  - d) 21/02420/FUL – 1 Churchfield Drive. Single Storey extension to side and rear and replacement of flat roof to front porch with pitched roof. Approved.

- e) 21/02301/FUL – 14 Broad Oak Lane. Single storey rear extension and conversion of existing garage to habitable space. Approved.
  - f) 21/00228/FUL – Beech House. Back Lane. Single storey side and rear extension. Approved.
  - g) 21/02494/TPO – The Cottage Inn. 115 The Village. Crown lift 1no. Beech, and remove 2 lower branches from Oak protected by Tree Preservation Order no. CYC441. Tree works allowed.
3. To consider ongoing planning matters and consider any necessary action to include:-
- a) City of York. Licensing Act 2003. Consultation regarding the Statement of Licensing Policy & Cumulative Impact Assessment.

21/i08 To receive information and consider necessary action on village matters to include:

- 1. To receive a report regarding the village pond.
- 2. To confirm the delegated decision to instruct hedge cutting works in Church Lane.
- 3. To consider supporting the 20's plenty campaign and to request for the City of York to adopt 20mph speed limits on residential roads.
- 4. To agree a date for a Haxby and Wigginton Economic Focus Group session.
- 5. To receive a report from the Clerk.

21/i09 Financial Matters and Governance

- 1. To receive the Parish Council's Financial reports for December 2021.
- 2. To note the receipts:
 

Skipton Building Society. Interest	£ 22.56
WSPFA Ground rent.	£ 250.00
- 3. To confirm the following invoices for payment:
 

MA.H. Garden Maintenance October	£ 1680.00
Salaries and oncost December	£ 1293.20
Clerk. Home working allowance	£ 26.00
Giffgaff. Monthly plan	£ 6.00
SLCC. Membership 2022	£ 135.00
Amazon. Office supplies	£ 33.77
Richard Lancaster. Tree survey	£ 550.00
Browns. Christmas trees	£ 250.00
Embrace. Bethlehem Carol sheets	£ 77.99
High Vis vests	£ 119.28
Huntcatchkill pest control solutions Ltd	£ 350.00
BT. Broadband and telephone December	£ 59.40
The Old School. Rent November	£ 40.00
Shepherd Brass Band	£ 100.00
BT. Broadband and telephone January	£ 78.37
HSBC. Bank charges to 30 November 2021	£ 8.00
- 4. To consider the following invoices for payment:
 

Citizen Advice York October-December	£ 1383.00
Salaries and oncosts January	tbc
Clerk. Home working allowance	£ 26.00
Amazon. Office expenditure. Power adaptor for laptop	£ 15.89
Amazon. Office expenditure. Laminating sheets	£ 9.99
- 5. To consider the appointment of the internal auditor for 2021/22.

21/i10 To receive recommendations from the Finance Committee:-

- 1. To consider the draft budget for 2022/23.
- 2. To set the precept for 2022/23.

21/i11 To consider correspondence received and decide action where necessary to include:-

- 1. Emails from YLCA:-
  - a) White Rose Updates, Law and Governance Bulletins and Training Bulletins.

- b) York Branch Meetings.
  - c) Council meetings and face coverings – Covid-19
  - d) Sickness Absence- New short-term measures
  - e) The Queen's Platinum Jubilee 2022 Updates
  - f) YLCA Remote Conference 25 March 2022
  - g) Councillors Contact Details
2. Emails from NALC.
3. Correspondence from the City of York:-
- a) Stakeholder briefings and Coronavirus updates from City of York.
  - b) Holocaust Memorial Day 2022 York Civic Event.
  - c) CYC Contact list.

21/i12 To receive reports from Wigginton Parish Council Committees and outside bodies, and to consider any necessary action:-

- 1. Churchfield Open Space Committee.
- 2. Haxby and Wigginton Youth & Community Association.
- 3. Haxby & Wigginton Joint Cemetery Committee.
- 4. Haxby & Wigginton Neighbourhood Plan Group.
- 5. Environment Committee.
- 6. Old School Management Committee.
- 7. Wigginton Sports and Playing Field Association.
- 8. Haxby and Wigginton Traders Association.

21/i13 To consider dates, times and places for ordinary meetings for the full council for the year. The following meeting schedule is proposed:

19 January 2022	16 February 2022	16 March 2022
20 April 2022	18 May 2022	15 June 2022
20 July 2022	21 September 2022	19 October 2022
16 November 2022	21 December 2022	

All meetings will start at 19:00.

21/i14 To confirm that the next meeting will be held on Wednesday 19 January 2022 at 20:00 at the Old School.