

WIGGINTON PARISH COUNCIL

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Draft Minutes of the Ordinary Meeting of Wigginton Parish Council Meeting held on Wednesday 20 April 2022 at 19:45 at the Wigginton Old School

Present:

Councillors: Cllrs Gates (Chairman), Denton, Edwards, Ferguson, Finch, Lakey, Leaf, Runciman, and Cllr Wreglesworth

In attendance: Richard Holland (CoYC), Cllr Cuthbertson, Cllr Pearson, two members of the public and the clerk Ms Karin de Vries

21/116 Chairman's welcome

The Chairman welcomed everyone to the meeting and said that the Covid guidelines for the meeting are still in force.

21/117 To receive apologies for absence

No apologies were received.

21/118 To receive any declarations of interest and any request for dispensations

None were received.

21/119 To approve the Minutes of the Ordinary Meeting held on 16th March 2022

It was RESOLVED to approve the minutes of the Ordinary meeting held on 16th March 2022.

21/120 To resolve to adjourn the meeting in order to hold the Open Forum to include:

1. Presentation Haxby Station proposals

Richard Holland reported on the forthcoming consultation regarding the Haxby station. He explained that funding had been received from the Department for Transport in order to develop plans for the station by 2024. Two sites had been considered for the station, the site of the old station and a new site at Towthorpe Road. Despite the old station site being slightly more central, due to time constraints and statutory notice periods for the allotments on the old station site, the larger site at Towthorpe Road was selected. The public consultation would run from 22 April to 15 May 2022 on York.gov.uk/Haxbystation. Members of Wigginton Parish Council raised a number of questions on issues varying from additional traffic through Wigginton, parking on nearby roads as well as bus, pedestrian and cycle routes to the station. It was agreed to ask Richard Holland to return to report on the findings of the public consultation.

2. To receive the March 2022 report from North Yorkshire Police

The police report had been circulated and was noted.

3. To receive a report from the Ward Councillors

Cllrs Cuthbertson and Pearson were both present and spoke on the ward's support for WiggyFest and the Haxby carnival. In addition to their focus on Haxby station, they had continued to respond to residents' queries.

4. To receive residents' questions

A Member of the Public raised their concern about the refusal notice for 22/00309/TPO received from the City of York regarding an application to fell an oak tree near their garden. They raised safety concerns about branches falling. Cllrs Cuthbertson and Pearson offered to mediate. The Clerk reported that the Parish Council had received an email from the Vice President of the Wigginton and

Haxby Women's Institute asking whether the PC could recommend a location for a tree to commemorate the Queen's Platinum Jubilee. The Council discussed a potential location on The Village and the clerk was asked to write to the Vice President to suggest this location for a small tree. Cllr Leaf left the meeting.

21/121 Planning

1. To consider a response to the following planning applications:-
 - a) 22/00424/FUL – 2 Woodlands Avenue. Erection of 1.83m high fence – retrospective. No objections.
 - b) 22/00451/FUL – 10 Mill Lane Wigginton. Raising of ridge height with 2no. dormers to front, dormer to rear, porch to front and render throughout. No comments.
 - c) 22/00525/FUL – 8 Harewood Close. Two storey side and single storey rear extension following demolition of garage. No objections.
 - d) 22/00175/FUL – Broad Oak Garth. Sutton Road. Single storey rear extension after demolition of existing extension, relocate front entrance door and erect porch, replace existing timber windows with uPVC. No objections.
2. To note details of planning applications decided by the City of York Council and to decide upon any necessary action:-
 - a) 22/00457 – 37 Lockey Croft. Non-material amendment to permitted application 20/02319/FUL to alter fenestration. Approved.
 - b) 22/00111/FUL - 14 Plantation Way. Single storey side and rear extension. Approved.
 - c) 21/02752/FUL – 28 The Village. Single storey side and rear extensions, relocation boundary wall, and conversion of garage to home office. Approved.
 - d) 22/00200/FUL – The Cottage Inn 115 The Village Haxby. Erection of timber frame pergola and pitched roof entrance canopy to front with hard and soft landscaping works. Approved.
 - e) 22/00309/TPO – 20 Bell Close. Fell 1no. oak tree protected by Tree Preservation Order no. 64/1984. Refused.
3. To consider ongoing planning matters and decide upon any necessary action to include:-
 - a) Barrier review on walking, pushing, wheeled and cycling routes. Members were not aware of any barriers within the parish that don't meet the requirements of the Equality Act.
 - b) Proposed communications installation for Cellnext at Wigginton Sutton Road, Windmill Industrial estate. This application was noted.
 - c) York Local Plan Phase 2 hearing sessions to commence on Tuesday 10 May 2022. Noted.

21/122 To receive information and decide necessary action on village matters to include:

1. To receive an update regarding the village pond.
The clerk had not received an update and would send another reminder.
2. To consider an update on the Queen's Platinum Jubilee celebrations
Cllr Ferguson reported on the progress of the preparations. For licensing full plans of the playing field site were required and the clerk was asked to assist. Cllr Ferguson repeated that many volunteers were required to run the event. Cllr Gates thanked Cllr Ferguson for all his hard work.
3. To consider the purchase of spring flowers.
The Clerk conveyed that normally spring flowers are purchased in May. Councillors generally agreed that the donation of £300 would be used to plant flowers this spring.
4. To note the removal of the defibrillator at the Black Horse
The Clerk updated the Council to report that the crew of the Yorkshire Ambulance Service had removed the defibrillator. It had not been located and returned. Members were very concerned

about the potential impact on local residents. The Clerk would write another sterner reminder to state that if the defibrillator is not returned promptly, it will need to be replaced.

- To note correspondence requesting a plaque on the willow tree adjacent to the pond. The clerk reported that an inquiry had been received on behalf of a couple who had been involved in planting the willow tree near the pond. Their relative requested consent to attach a plaque to the willow tree near the pond. The Council agreed to a plaque subject to it not damaging the tree. Cllr Gates raised that a mature oak tree near the pond had been planted by his grandfather. The Clerk would add this item to the May agenda. Cllr Finch left the meeting at this point.

21/123 Financial Matters and Governance

- To receive the Parish Council's Financial reports for March 2022.
The financial report for the year end showed that the Council's balance has gone from £54,302.91 at the end of the year to £70,880.32 at the end of the year. The clerk recommended that the current £7250 for various reserve allocations should increase to at least £12500 in order to have an additional sum available for large projects the Council wished to carry out such as the pond renovations.
- The following receipts were noted:

City of York. Double taxation	£ 12614.89
Allotment rents received in March 2022	£ 425.00
Lloyds Banking Group. Dividend	£ 0.78
	<u>£ 13040.67</u>
- To confirm the payment of the following invoices:

Citizen Advice York-Sessions January-March 2022	£ 1383.00
S 137 Grant Award 21/22 Wiggyfest	£ 774.00
Poor and Town's Land. Contribution 21/22 from the Wigginton sports field lease	£ 165.00
Poor and Town's Land. Contribution 21/22 additional allotment rents	£ 5.00
YLCA. Annual contributions 22/23	£ 790.00
YLCA. Remote Conference March	£ 120.00
Wigginton Old School Trust. Room rent March	£ 20.00
Pinnacle Web Design. Hosting and admin from 19 April 22	£ 656.00
British Telecom. Broadband and Telephone	£ 51.54
HSBC. Bank Charges	£ 8.00
	<u>£ 3972.54</u>

It was RESOLVED to confirm the above payments of invoices.

- To approve the following invoices for payment:

Salaries and oncosts April	£ 1386.85
Clerk. Home working allowance April	£ 26.00
Giffgaff. Monthly plan	£ 6.00
YLCA. Writing grant applications webinar	£ 30.00
	<u>£ 1448.85</u>

It was RESOLVED to approve the above invoices for payment.

- To consider quotations for a new website provider.
The consideration of a new website was deferred to the next meeting.

21/124 To consider correspondence received and decide action where necessary to include:-

- The following emails from YLCA were noted:-
 - White Rose Updates, Law and Governance Bulletins and Training Bulletins.
 - Civility and Respect Project.
 - Government response to the report on Local Government Ethical Standards.

- d) NALC Briefing- Ukraine.
 - e) Practitioners Guide 2022-guidance for completion of AGAR
 - f) YLCA York Branch Meeting dates for June and October 2022
2. The emails from NALC were noted.

21/125 To receive reports from Wigginton Parish Council Committees and outside bodies, and to decide on any necessary action:-

1. Churchfield Open Space Committee. A report had been received by the Annual Parish Meeting.
2. Haxby and Wigginton Youth & Community Association. A report had been received by the Annual Parish Meeting.
3. Haxby & Wigginton Joint Cemetery Committee. A report had been received by the Annual Parish Meeting.
4. Haxby & Wigginton Neighbourhood Plan Group.
5. Environment Committee.
6. Wigginton Old School Trust. A report had been received by the Annual Parish Meeting.
7. Wigginton Sports and Playing Field Association. A report had been received by the Annual Parish Meeting.
8. Haxby and Wigginton Traders Association.
Cllr Ferguson reported that the Haxby and Wigginton Traders Association had added their Easter charity auction to the website. He mentioned that the Traders Association needed more members. The Chairman commented that he had not been successful on canvassing local businesses.

21/126 To confirm the date and time of the next meeting

It was confirmed that the Annual Meeting would be held on Wednesday 18 May 2022 at 19:00 and that the Ordinary Meeting of Wigginton Parish Council would be held thereafter, at 19:30.

The Chairman thanked everyone for attending and closed the meeting at 21:03.