

# Wigginton Parish Council

## The Old School Community Hall, Mill Lane, Wigginton, York YO32 2PU

**Draft** Minutes of the meeting of the Parish Council's Environment Committee held at 1130 on Monday 10<sup>th</sup> December 2018 in the John Jeffery Room at the Old School, Wigginton.

### **E18/034 Present**

Cllrs. Firth Chairman, Fisher and Denton.

### **E18/035 Apologies**

Cllrs Jeffery and Vaughan

### **E 18/036 In Attendance**

The Clerk

### **E18/037 Declarations of Interest**

None

### **E18/038 Minutes of last meeting**

The minutes of the meeting held on 26.10.18 were accepted as a true record and signed by the Chairman.

### **E18/039 Matters arising**

#### **a) Memorial Bench**

The Clerk informed members that the resident has arranged for the purchase of the bench which will be installed at the village pond within the next few days.

#### **b) Additional lighting for the Annual Carols around the Tree event**

The Clerk informed members that there is a requirement to make up a number of additional portable light units to ensure visitors have sufficient safe lighting beyond the Old School frontage.

#### **c) Allotment holders request to install a large water container and erection of a greenhouse**

The Clerk informed members that the new allotment holder on plot 9b has now been informed that there is no issue with them installing a small greenhouse and a water storage container.

#### **d) Oak Tree removal Church Lane**

The Clerk informed members that the Oak Tree to be removed in Church Lane has not yet been actioned.

#### **e) Playing fields highway access Mill Lane**

The Clerk informed members that the work is due to commence on Thursday 13<sup>th</sup> December. However, there is an issue with the City of York Highways Department that needs to be resolved in respect of permission to carry out the work. This is being investigated as a matter of urgency.

#### **f) Flower planting**

The Clerk informed members that the winter/spring flower planting has been completed.

#### **g) Use of firearms on the Playing Field**

The clerk informed members that a risk assessment has been carried out and documented and that when necessary the Playing Field Association will instruct the local resident to carryout shooting as necessary. The North Yorkshire Police have been provided with a copy of the risk assessment.

#### **h) Tree works**

The Clerk informed members that the necessary Willow Tree works has been completed.

**RESOLVED** that the matters be noted and acted upon accordingly.

#### **E18/040 Allotment Hedgerow removal and new fencing tenders**

The Clerk presented the received tenders to members, these had been previously opened on 30.11.18 by the Clerk and J.J.Steel who had prepared and circulated them. Three tenders were sent to local contractors: P Dobson, D Atkins and Elite Fencing. Elite Fencing did not return a completed tender.

After due consideration members agreed to recommend to the Parish Council that the contract be awarded to P Dobson.

**RESOLVED** that the Parish Council be advised at its meeting on 18.12.18 of the Committees recommendation.

**RESOLVED** that the matter be noted and progress accordingly.

#### **E 18/041 Allotment lettings**

The clerk informed members that all allotments are now let and that there is now a waiting list of 18.

**RESOLVED** that the matter be noted.

#### **E 18/042 Date and time of next meeting**

**RESOLVED** that the date of the next meeting of the Environment Committee will be held on Monday 11<sup>th</sup> March 2019 commencing at 1130 hours.

#### **E 18/0343 Other business**

None raised.

**NB These minutes are unconfirmed and subject to confirmation of the next meeting of the Environment Committee.**