

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

DRAFT Minutes of the Meeting of the Parish Council's Finance Committee held on Friday 21st June 2019 at 1030 hours in the John Jeffery Room, The Old School Community Hall, Wigginton.

F19/001 Present

Cllrs Runciman (Chair), Finch and Vaughan.

F19/002 In Attendance

The Clerk.

F19/003 Apologies for Absence

Cllrs R Denton and K Spence

F19/004 Declarations of Interest

None

F19/005 Minutes of the last meeting

RESOLVED that the Minutes of the previous meeting, held on 05.02.19 be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F19/006 Matters arising

a) Allotments

The Clerk informed members that work has commenced on 7a-10b allotments for the new fence and was completed on schedule and on budget.

b) The Clerk informed members that grass verge edging was completed by March at the agreed cost of £ 2000.00. A slight delay was caused by weather conditions.

c) Precept

The Clerk informed members that the first present payment including the council support grant has been received. The second phase is due on 30.09.19.

d) The Clerk informed members that the Haxby and Wigginton Traders Association have not responded further in respect of the proposed cycle posts around Haxby and Wigginton. He also confirmed that he has heard from the Association secretary about future promotional events promoting all forms of local trade. They are also looking at environmental issues and effects and means of making improvements including educational.

RESOLVED that the matters be noted.

F19/007 Finance Report year to date.

The Clerk presented the accounts for the year to date 31.05.19.

Balance brought forward HSBC Deposit account	3458.22
Balance brought forward HSBC Current account	6611.63
Less unrepresented payments	-3723.25
Balance brought forward Skipton BS	<u>44649.21</u>
TOTAL at 01.04.19	50995.81
2019-2020	
Total Receipts	29764.16
Total Payments	<u>-6295.63</u>
Total	74464.34
Less reserves	<u>-16695.55</u>
Available balances at 31.05.19	57768.79

Account balances at 31.05.19

HSBC Deposit account	3459.36
HSBC Current account	26355.77
Skipton Building Soc. Account	<u>44649.21</u>
TOTAL	74464.34

RESOLVED that the accounts be accepted.

F19/008 Anticipated expenditure for quarters 2 and 3

The clerk informed he does not foresee any extraordinary expenditure and from a budgetary point of view anticipated expenditure there will be salaries and HMRC payments, grass cutting to the end of q3, hedge cutting, tree works and general administration cost including any S 137 payments that might arise from grant applications. However, there is still the matter of the village pond which may involve considerable costs which would be taken from reserves. This has not as yet been costed or specifications drawn up.

RESOLVED that the matters be noted and specification and draft tender documents be prepared using the services of Jon Steele.

F19/009 Other business not requiring notice

Cllr Runciman drew the members attention to a Finance Committee terms of reference document that is in use at New Earswick Council and might be useful for us.

RESOLVED that the Clerk prepares a draft terms of reference document based on the New Earswick model.

F19/010 Date of next meeting.

The next Finance Committee meeting will be held on Friday 27.09 19 and the budget/precept meeting will be held on Friday 22.11.19.

NB; These minutes are unconfirmed and subject to confirmation at the next meeting of the Finance Committee