

WIGGINTON PARISH COUNCIL – FINANCE COMMITTEE

DRAFT Minutes of the Meeting of the Parish Council's Finance Committee held on Friday 27th September 2019 at 1030 hours in the Old School Community Hall, Wigginton.

F19/011 Present

Cllrs Runciman (Chair), Denton, Finch, Spencer and Vaughan.

F19/012 In Attendance

The Clerk.

F19/013 Apologies for Absence

None

F19/014 Declarations of Interest

Cllrs Vaughan & Denton declared an interest in grant application in 19/020f through membership of the WSPFA Steering group.

Cllr Denton declared an interest in 19/020a as Chairman of the group and in 19/020d through association.

F19/015 Minutes of the last meeting

RESOLVED that the Minutes of the previous meeting, held on 21.06.19 be accepted as a true record.

The Chair signed the Minutes of the previous meeting.

F19/016 Matters arising

a) Finance Committee Terms Of Reference

The Clerk provided a copy of proposed terms of reference based on a New Earswick model.

RESOLVED that the terms of reference be adopted and included in the Standing Orders.

F19/017 NALC Model Finance Regulations

The Clerk informed members that he has received a draft NALCs model Finance Regulations. These will be compared with the existing Parish Council Regulations and modifications made accordingly.

RESOLVED that the Finance Regulations be reviewed and modified as appropriate.

F19/018 Finance Report year to date.

The Clerk presented the accounts for the year to date 31.08.19. as discussed at the Parish Council meeting held on 17.09.19. The clerk also advised members of the need to carry out tree works and urgent gardening works in the village.

Balance brought forward HSBC Deposit account	3458.22
Balance brought forward HSBC Current account	6611.63
Less unrepresented payments	-3723.25
Balance brought forward Skipton BS	<u>44649.21</u>
TOTAL at 01.04.19	50995.81
2019-2020	
Total Receipts	31633.82
Total Payments	<u>-27758.06</u>
Total	54871.57
Less reserves	<u>-9695.55</u>
Available balances at 31.08.19	45176.02

Account balances at 31.08.19

HSBC Deposit account	3461.11
HSBC Current account	6611.63
Skipton Building Soc. Account	<u>44649.21</u>
TOTAL	54871.57
Less reserves	<u>-9695.55</u>
Total	45176.02
Less 50% (of precept as reserve)	<u>-28000.00</u>
Total available	17176.02

RESOLVED that the accounts be noted and that tree and parish gardening works already quoted be carried out.

F19/019 Anticipated expenditure for quarters 3 and 4

The clerk informed members that he has carried out a review of likely income and expenditure as explained in the attached sheet.

The Clerk also advised that it will be necessary to raise the precept in years to come in order to build reserves necessary for major expenditure particularly in regard to the Old school roof which will be in need of replacement tiles etc in due course.

RESOLVED that the matters be noted

F19/020 To receive, consider and decide up on S 137 grant requests.

The clerk informed members that 7 grant requests have been received in addition to the Churchfield Annual payment. These were individually discussed and decided up on.

- a) Churchfield Open Space Committee
Grant for £ 3250.00 towards running and upkeep costs.
RESOLVED that the award of £ 3250.00 be made.
- b) Haxby and Wigginton Youth & Community Association
Grant request for £ 5070.00 for support towards youth activities.
RESOLVED that the grant for £ 5070.00 be awarded. Cllr Finch will also discuss with the association subscription fees payable by attending members to youth group sessions.
- c) Haxby and Wigginton Luncheon Club
Grant request for £ 250.00 for support towards provision of lunches and room hire.
RESOLVED that the grant for £ 250.00 be awarded.
- d) Haxby and Wigginton Seniors Social Club
Grant request for £ 200.00 for support towards provision of New Years event.
RESOLVED that the grant for £ 200.00 be awarded.
- e) The Wednesday Club
Grant request for £ 400.00 for support towards the joint Parish Council and Wednesday Club annual pensioners trip and meeting speakers.
RESOLVED that the grant for £ 400.00 be awarded.
- f) Wigginton Sports and Playing Field Association
Grant request for £ 4104.00 for support towards provision of electric vehicle charging points.
RESOLVED that the grant request be deferred. The WSPFA be asked to approach Haxby Town Council and Haxby and Wigginton Ward Committee in order that match funding can be considered.
- g) Wigginton Tennis Club
(Carried over from 2018-19) Grant request for £ 500.00 for support towards the proposed new club house, awaiting a planning application decision.
RESOLVED that the grant for £ 500.00 be awarded.

h) The Wonder Years

Grant request for £ 1979.00 for support towards provision of indoor/outdoor furniture and resources.

RESOLVED that the grant for £ 1972.00 be awarded. The Wonder Years be asked to advise on any other grant support they are receiving.

F19/021 Date of next meeting.

The next Finance Committee meeting will be held on Friday 29.11.19 commencing at 1030 hours for the purpose of considering the 2020-2021 annual budget and precept.

NB; These minutes are unconfirmed and subject to confirmation at the next meeting of the Finance Committee

Balances)

Current balances

At bank at 26.07.19	6507	
At Bank at 27.09.19	3461	10161
At Building Society at 27.09.19	44649	44649
Total current balances		54617

Anticipated Income

Precept expected 30.09.19	26843	
Council grant support expected 30.09.19	1249	28092
Anticipated interest	320	
Rents	95	415
Double Taxation CofY	4530	4530
Anticipated VAT return	2700	2700
Total anticipated income		35737

Total of balances and anticipated income

90354

Less reserves

	-	
50% of Precept	28000	
Gratuity	-2966	
S 106	-6729	37695
Total available less reserves	52659	52659

Anticipated Expenditure

Grass cutting (5 months)	6900	
Tree works	2500	
Gardening services	400	
Hedge cutting	1000	
Flower planting	300	
Christmas trees	300	11400
Salary/NI/PAYE (7 months)	9100	
CAY	5000	
Audit	320	
Telephone/Internet	510	14020
Rent	20	
Room hire	120	
Carols Around the tree	200	
Remembrance	100	440
Miscellaneous	(postage/clerks time etc).	2000 2000
S 137 Grant requests	15700	15700
Total anticipated expenditure	44470	44470

Anticipated excess expenditure over anticipated available funds

8189

Add to reserves

37695 **46787**