

WIGGINTON PARISH COUNCIL
The Old School, Mill Lane, Wigginton, York YO32 2PU
07724 205786 or 01904-763880 (answer phone)
clerk@wiggintonparishcouncil.org.uk

Minutes of the Meeting of Wigginton Parish Council's Finance Committee, held on Friday 28th April 2021 at 10:30 using Zoom.

Present

Cllrs Runciman (Chair), Denton, Finch and Spence.

In attendance: The Clerk

F20/021 Chair's welcome

The Chair welcomed everyone to the meeting.

F20/022 To receive apologies for absence

Apologies were received from Cllr Vaughan.

F20/023 To receive any declarations of interest

No interests were declared.

F20/024 To confirm and sign the Minutes of the Finance Committee meeting held on 15th January 2021

It was RESOLVED to approve the Minutes of the Finance Committee meeting held on 15th January 2021.

F20/025 To confirm year end processes and internal control measures to include:-

a) To consider the Internal Control Plan for 2021/22.

The Internal Control Plan for 2021/22 was considered and agreed subject to a few minor changes.

b) To review the Risk Management Register.

The Risk Management Register was considered and agreed subject to a few minor changes.

c) To consider paying ICO fees by direct debit

It was RESOLVED to approve of setting up a direct debit to pay Data Protection fees.

d) To consider renewal or review of the Council's insurance provision.

After some discussion, it was RESOLVED to extend the current insurance provision for a year.

e) To allocate earmarked reserves.

The earmarked reserves as listed in the explanation of variances were approved.

F20/026. To consider the List of Policies and Core Documents and to consider policies for review to include:-.

a) To review the Standing Orders.

It was RESOLVED to agree changes to the Standing Orders and to add the revised Standing Orders to the May meeting of Wigginton Parish Council for ratification by Full Council.

b) To consider the adoption of an Addendum of the Standing Orders for remote meetings

Consideration of the Addendum was deferred.

c) To review the Financial Regulations.

It was RESOLVED to agree changes to the Financial Regulations and to add the revised Financial Regulations to the May meeting of Wigginton Parish Council for ratification by Full Council.

d) To consider the adoption of a new Grant Awarding Policy.

The consideration of the Grant Awarding Policy was deferred to the next meeting.

e) To review the Data Protection Policies and Privacy Notices

The consideration of the Privacy Notices was deferred to the next meeting.

F20/027 To agree the date and time of the next meeting.

It was confirmed that the next Finance Committee meeting will be held on 5 May at 18:30. The meeting closed at 11:25.