

Wigginton Old School Board of Trustees

Charity No. 517365

DRAFT Minutes of the meeting of the Wigginton Old School Board of Trustees held on Tuesday 3rd May 2016 at 10.45 in the John Jeffery Room, The Old School, Wigginton.

16/001 Trustees Present

Cllrs P Vaughan Chair, P Firth, Mr E Wilson and DW Geary (Secretary)

16/002 Apologies for Absence

Trustee J Jeffery

16/003 Declarations of Interest

None

16/004 To elect the Chairman for 2016-17

Trustee Cllr P Vaughan indicated that he was willing to stand again.

RESOLVED that P Vaughan be re-elected Chairman for 2016-17.

16/005 To receive a trustees resignation

The Chairman informed trustees that W Tomlinson has emailed his resignation.

RESOLVED that the matter be noted.

16/006 To receive that the nomination of a new trustee

The Secretary informed members that Mr Dan Sissons , Manager of The Wonder Years has indicated to him that he would be pleased to act as a trustee.

RESOLVED that Mr Dan Sissons be appointed a trustee.

16/007 To confirm the minutes of the last meeting held on 01.02.16

The minutes of the meeting held on 01.02.16 were accepted as a correct record and were signed by the Chairman.

RESOLVED that the minutes be accepted and signed.

16/008 Matters Arising from the minutes

a) Roof inspection

The secretary informed trustees that the repair work has commenced and should be completed with 7-10 working days. The repairs are being managed by the Parish Council

b) Asbestos survey

The secretary confirmed that the asbestos survey has been carried out and the report awaited. The survey was fairly intrusive and various samples were taken for analysis.

RESOLVED that the matters be noted

16/009 To receive an update on other maintenance requirements.

The secretary informed trustees that the following work is in hand:-

- a) Roof repairs.
- b) Repairs to small section of parquet flooring in the main hall.
- c) Installation of shelving and replacement LED lighting in the Parish Clerks office. (This is the responsibility of the Parish Council).
- d) Repairs to electrical socket in small hall.

The Studio 58 group have been asked to remove excess unused stored equipment and domestic chairs. At present this has not happened.

The secretary informed members of the following cheque and direct debit/standing order payments made in April 2016

Date	chq no.	Supplier	Service	Net	Vat	Gross
26.04.16	100531	T Wyard	Cleaning	48.00		48.00
	100532	A Morris	Window Cleaning	25.00		25.00
	100533	D W Geary	Stationery cash purchases	17.32	3.21	20.53
	100534	P Vaughan	Auditors fee	41.66	8.34	50.00
29.04.16	DD	City of York Council	Waste	52.00		52.00
	SO	MJ Jeffery	Caretaking	91.66		91.66
						0.00
						0.00
Total				275.64	11.55	287.19

OLD SCHOOL MANAGEMENT COMMITTEE INCOME EXPENDITURE ANALYSIS 2007 to 2016

	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08
Income									
Hire receipts	7505.50	7443.75	6828.79	5816.75	6315.50	4690.25	4052.16	4145.75	2198.00
Grants	3850.00	1041.00	3255.00	5000.00	6000.00	6575.00	4500.00	13616.00	1370.00
Other	161.93	221.96						1.05	
Total	11517.43	8706.71	10083.79	10816.75	12315.50	11265.25	8552.16	17762.80	3568.00

Expenditure

Gas	495.71	620.00	1316.01	1004.50	859.68	1754.62	1169.15	979.05	684.96
Electricity	360.61	550.00	495.31	493.16	536.19	466.04	532.36	170.77	634.95
Water	237.15	343.72	197.30	160.25	201.72	194.24	212.57	169.79	123.41
Cleaning	1388.92	1099.92	994.94	702.18	600.00	650.00	600.00	600.00	674.06
Insurance	0.00	0.00	0.00	0.00	618.51	549.13	553.94	803.51	764.37
Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Rates	209.53	204.85	200.18	194.65	4.88	177.53	339.49	0.00	101.99
Admin	608.00	640.00	480.00	5.56	21.11	0.00	64.00	0.00	0.00
Maintenance	6332.76	1381.47	110.00	156.14	1630.95	0.00	480.62	1384.03	368.99
Repairs		60.00	6235.31	5859.30	2959.86	10746.24	1227.09	13827.12	1144.00
Waste	208.00	208.00	208.00	208.00	164.00	229.12	156.99	161.74	82.50
Bank charges	0.00	0.00	0.00	4.00	4.00	0.00	0.00		0.00
Other	274.47	219.46	236.50	1860.58	165.00	0.00	0.00		0.00
Total	10115.15	5327.42	10473.55	10648.32	7765.90	14766.92	5336.21	18096.01	4580.23

Summary

Balance b/f	7571.66	4192.37	4582.13	4413.7	-135.9	3365.77	149.82	483.03	1495.26
Add total receipts	11517.43	8706.71	10083.79	10816.75	12315.50	11265.25	8552.16	17762.80	3568.00
Deduct total payments	-10115.15	-5327.42	-10473.55	-10648.32	-7765.90	-14766.92	-5336.21	-18096.01	-4580.23
Balance c/f	8973.94	7571.66	4192.37	4582.13	4413.7	-135.9	3365.77	149.82	483.03

RESOLVED that the accounts be accepted.

16/011 Other business not requiring notice

None

16/010 Date of next meeting.

Trustees agreed that the date of the next meeting will be Tuesday 2nd August commencing at 1015 hours followed by a trustees meeting.

NB: These minutes are unconfirmed and are subject to confirmation at the next meeting of the Old School Board of Trustees.