

Wigginton Old School Board of Trustees

Charity No. 517365

DRAFT Minutes of the Meeting of the Wigginton Old School Board of Trustees held on Friday 24th January 2020 at 1030 in the Old School, Wigginton.

19/026 Present

Cllrs P Vaughan Chair, Spence, Mr E Wilson, Mrs D Shafford and the Clerk D W Geary acting as secretary

19/027 Apologies for Absence

None

19/028 Declarations of Interest

None

19/029 Minutes of Previous Meeting

RESOLVED that the minutes of the previous meeting held on 27.08.19 be accepted as a true record.

The Chairman signed the minutes of the previous meetings.

19/030 Matters Arising

a) External Wall Condition

The secretary informed trustees that the repairs have been satisfactorily complete.

b) Salt spreader

The secretary informed trustees that the spreader has now been purchased.

c) Maintenance Programme

The secretary informed members that the following works have been carried out;

- a) Electrical Installation testing and subsequent repairs highlighted during the testing.
- b) Fire alarm, fire extinguisher's, emergency lighting and PAT testing have been completed.
- c) Gas boiler annual landlord's maintenance checks and service has been completed.
- d) Replacement of external halogen security lights with L.E.D. have now been installed and completed.

RESOLVED that the matters be noted.

19/031 Bank signatories

Matter completed.

RESOLVED that the matter be noted.

19/032 Booking arrangements

The secretary informed members that bookings for the whole year are very good and ahead of 2019-20 bookings at this same time.

RESOLVED that the matter be noted.

19/033 Cleaning arrangements

The secretary informed trustees that new cleaning arrangements have been very successfully introduced and there are no issues.

RESOLVED that the matter be noted.

19/033 Financial Report Year to date

The secretary presented the accounts to 31.12.19.

Opening Balance 01.04.19	11586.50
Income to 31.07.19	10971.00
Payments to 31.07.19	<u>-15312.76</u>
Balance	7244.74
Add Building Society Balance	12064.44
All balances at 31.12.19	19309.18

Balance at bank 31.12.19	6877.44
Add unpaid invoices	530.00
Add unrepresented receipts	205.00
Less unrepresented payments	<u>-380.00</u>
Balance	7244.74
Add Building Society Balance	<u>12064.44</u>
All totals at 31.12.19	19309.18

RESOLVED that the matter be noted.

19/034 Other business not requiring notice.

None.

19/035 Next meeting

The next meeting of the trustees will be held Monday 6th April 2020 commencing at 1030am.

NB These minutes are unconfirmed and subject to confirmation at the next meeting of the trustees.